

MINUTES
Putnam County Board of Education
December 2, 2010

MEETING CALLED TO ORDER

The Putnam County Board of Education met at the Board of Education Building – Cookeville, Tennessee on Thursday, December 2, 2010. Chairman Eric Brown convened the meeting at 5:10 PM.

PRESENT.....6	ABSENT.....0
Eric Brown	
Robert Hargis	
Dr. Ray Jordan	
David McCormick	
Jerry Maynard	
Dr. Janet Moore	

Mr. **BROWN** stated the Board would address approval of the agenda noting the following insertion of dollar amounts for each item:

- Agenda Item II.A.1.k. - \$115,573.00
- Agenda Item II.A.1.l. - \$5,594.42
- Agenda Item II.A.1.p - \$8,159.40
- Agenda Item II.A.1.q. - \$9,903.09
- Agenda Item II.A.1.r. - \$9,937.00

ACTION: Mr. **HARGIS** made a motion to approve the agenda, as amended. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** recognized Dr. Kathleen Airhart, Director of Schools, with announcements.

Dr. **Airhart** made the following announcements:

- Recognized Tammy Hoover, Baxter Elementary School principal

Ms. **Hoover** read her recommendation letter for the *I Make A Difference Award* for both Cornerstone Middle and Upperman High School’s faculty and staff.

- Recognized, congratulated and presented the *I Make A Difference Award* to both Cornerstone Middle School and Upperman High School faculty and staff for their collaboration with Baxter Elementary School's staff and students while they were housed at CMS and UHS during Baxter Elementary School's electrical problems and repairs
- Recognized, congratulated and presented retirement plaques to the following 2009-2010 Putnam County Retired Teachers:

David Fox	Algood Middle
Bobby Delk	Avery Trace Middle
Janis Smith	Avery Trace Middle
Roger Johnson	Avery Trace Middle
Jimmy Matthews	Burks Middle
Linda Fox	Capshaw Elementary
Cheryle Banks	Cookeville High
Bruce Anderson	Cookeville High
Earnestine Allen	Cookeville High
Steve Asberry	Upperman High
Will Ann Ellis	Cornerstone Middle
Robert Pauli	Cornerstone Middle
Martha Gentry	Jere Whitson Elementary
Patsy Cobb	Northeast Elementary
Hope Little	Northeast Elementary
Fay Borden	Northeast Elementary
Mary Ruth Winford	Sycamore Elementary
Mildred Burchett	Systemwide
Myra Howard	Systemwide
Margie Ann Thomas	Uffelman Elementary
Sherran Upchurch	Upperman High

- Recognized and congratulated the following individuals who were spotlighted by the TSSAA:
 - Cookeville High School Football coach, Jerry Joslin awarded the District 4 - A. F. Bridges Male coach of the Year
 - Cookeville principal Wayne Shanks named Principal of the Year
- Noted Putnam County Schools for being awarded Tennessee School Boards Association's *Excellence in Education Programs* for the "Virtual Instruction to Accentuate Learning (VITAL) Program

- Noted authorization received from Cadet Command to hire an additional JROTC instructor
- Noted Energy Savings Report
- Noted Board's Annual Strategic Planning Meeting to be held on Saturday, January 15, 2011
- Noted no buses would run on Friday, December 17, 2010 – 10:00 AM dismissal day

Mr. **BROWN** stated the Board would address approval of the Minutes.

ACTION: Mr. **McCORMICK** made a motion to approve the Minutes of the Regular November Board Meeting – Thursday, November 4, 2010 @ 5:00 PM. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address approval of the Consent Agenda and asked if anyone had an item they wished to remove for discussion.

Mr. **MAYNARD** requested Consent Agenda Item I.F.4. be removed for discussion.

ACTION: (I.A.1. – I.F.6.) Dr. **JORDAN** made a motion to approve the following Consent Agenda as recommended by the Director of Schools with the removal for discussion of Consent Agenda Item I.F.4.:

I. Consent Agenda

A. Approval of Purchases/Payments

1. Consider approval of the purchase of eight (8) IMac student computers for ATMS from Apple Computers in the amount of \$7,552.00 to be paid from 142-71100-722-10SAvery. (ARRA)
2. Consider approval of the purchase of two (2) Promethean Boards for ATMS from Personal Computer Systems (PCS) – Louisville, Tennessee in the amount of \$9,391.00 to be paid from 142-72210-790-10SAvery. (ARRA)
3. Consider approval of the purchase of seven (7) Promethean Boards for Burks Middle School from PCS – Louisville,

Tennessee in the amount of \$20,275.50 to be paid from 142-72210-790-101Burks.

4. Consider approval of the purchase of two (2) 20" iMac computers and one (1) 13" Macbook for Cane Creek Elementary from Apple in the amount of \$2,861.00 from 142-71100-722-101CaneC.
5. Consider approval of the purchase of three (3) Promethean Boards for Cane Creek Elementary from PCS – Louisville, Tennessee in the amount of \$8,689.50 to be paid from 142-72210-790-101CaneC.
6. Consider approval of the purchase of fourteen (14) Success Maker online licenses for Cane Creek Elementary from Pearson – Chandler, Arizona in the amount of \$14,050.00 to be paid from 142-72210-599-101CaneC.
7. Consider approval of the purchase of fourteen (14) 20" iMac computers for ParkView Elementary from Apple in the amount of \$13,216.00 to be paid from 142-71100-722-101Parkv.
8. Consider approval of the purchase of three (3) laptop computers for Upperman High School from Apple in the amount of \$2,697.00 to be paid from 142-71100-722-10SUHS. (ARRA)
9. Consider approval of the purchase of seven (7) Promethean Boards from PCS – Louisville, Tennessee in the amount of \$21,469.50 to be paid from 142-72210-790-10SUHS. (ARRA)
10. Consider approval of payment to Profiles Television Productions, LLC – Boca Raton, Florida for profiles series project fee in alignment with the Putnam County Board of Education's First to the Top initiative in the amount of \$27,900.00 from First to the Top to be paid from 142-72210-399-581-1101, Other Contracted Services.
11. Consider approval to purchase thirty-three (33) Interactive White Boards to improve the equity of access to viable technology tools for teachers and students not to exceed

\$99,000.00 from First to the Top to be paid from 142-71100-722-581-1107.

12. Consider approval of payment to Moore, Rader, Clift and Fitzpatrick, P.C. – Cookeville, Tennessee for legal services from August 16, 2010, to November 20, 2010, in the amount of \$13,251.11 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

B. Permission to Bid

1. Window blinds for Prescott South Elementary and Middle Schools
2. Playground equipment for Prescott South Elementary SPED/PK area for the 2010-2011 school year

C. Budget Amendments/Line Item Transfers

1. Consider approval of the following General Purpose School Budget Amendments – Fund 141, as submitted:
 - a. Budget from BEP Reserve purchase of Intercom System for Cookeville High School
2. Consider approval of the following Federal Program Budget Amendments – Fund 142, as submitted:
 - a. Title I. Consolidated Administration (011) as 09-10 carryover was lower than originally estimated
 - b. Title I.(101) as 09-10 carryover is more than originally estimated
 - c. Title I. ARRA (10S) as 09-10 carryover was more than originally estimated
 - d. Title I ARRA (10S) as 09-10 carryover was more than originally estimated
 - e. Title II. (201) as 09-10 carryover was lower than originally estimated
 - f. Title II (201) to utilize funds more appropriately
 - g. Title II.D. E4000 (21S) revenue decrease as 09-10 carryover is lower than originally estimated
 - h. Title II.D. E4000 (21S) to utilize funds more appropriately

- i. Title II.D. ARRA (23S) revenue increase due to 09-10 carryover being more than originally estimated
- j. Title II.D. (23S) to utilize funds more appropriately
- k. Title II.D. (231) as 09-10 carryover was lower than originally estimated
- l. Title II.D. (231) to utilize funds more appropriately
- m. Title III. (301) as 09-10 carryover was more than originally estimated
- n. Title III. (301) to utilize funds more appropriately
- o. Title IV. (411) as 09-10 carryover was lower than originally estimated
- p. Title IV. (411) to utilize funds more appropriately
- q. Title X. ARRA (70S) as 09-10 carryover was lower than originally estimated
- r. Title X. ARRA (70S) to utilize funds more appropriately

D. Consider approval of the Overnight/Out-of-State Field Trip Report.

E. Consider approval of the Grant Report, as submitted.

F. Other

- 1. Consider approval of Family Life Curriculum, as submitted.
- 2. Consider approval of student fee as requested by Capshaw Elementary School.
- 3. Consider approval of the revised 2010-2011 audit contract, as submitted.
- 4. (Consent Agenda Item I.F.4. was removed for discussion.)
- 5. Consider approval of amendment to Year 1 of First to the Top Scope of Work, as submitted.
- 6. Consider approval of teacher effect data to be made available to administrators and supervisors per TCA 49-1-606 and Board Policy 5.1141, as submitted.

Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address removed Consent Agenda Item I.F.4. and recognized Mr. Maynard.

Mr. **MAYNARD** requested clarification regarding cost if services were needed during weekends; and Dr. **Airhart** stated weekend coverage would be billed at a supplemental rate of \$14.95 an hour.

The Board discussed various issues and concerns regarding the additional cleaning service for the Cookeville High School wrestling facility.

ACTION: (I.F.4.) Mr. **MAYNARD** made a motion to authorize the Director to use the custodial line item to pay for the additional custodial work and to discuss the amount of hours necessary not to exceed three (3) hours per day with Jeff Comer, Assistant Director of Support Services, and Wayne Shanks, Cookeville High School principal, and with no overtime.

ACTOIN: (I.F.4.) After Board discussion, Mr. **MAYNARD** withdrew his motion.

ACTION: (I.F.4.) Mr. **HARGIS** made a motion to delete Consent Agenda Item I.F.4.; and to authorize the Director to advertise for and hire the necessary personnel to clean the CHS wrestling facility. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.1.a., New Prescott South Elementary and Middle School Projects Update, and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** presented the following regarding the New Prescott South Elementary and Middle School Projects Update:

- At site all week working on the punch list and continuing tomorrow
- Tomorrow completion of punchlist for (4) of five (5) buildings
- Completion of final coats of wax
- Working on completion of cleaning work
- Final asphalt completion next week
- Fire Marshall review within the next two (2) weeks
- Punch list complete by end of next week – December 13th
- Move in date – December 17th

The Board discussed the progress of guardrails on West Cemetery Road.

Dr. **Airhart** stated she had made several calls to the City and had not received a response to date.

Mr. **BROWN** recognized Aaron Miller with Agenda Item II.A.1.b.

Mr. **Miller** recommended approval of Proposed Change Order #57 to the VCC contract relative to the Prescott South Elementary and Middle Schools projects for HVAC modifications to provide conditioned air in Playground Storage c1136.

ACTION: (II.A.1.b.) Mr. **HARGIS** made a motion to approve Proposed Change Order #57 to the VCC Contract relative to the Prescott South Elementary and Middle Schools project. This change order is for HVAC modifications to provide conditioned air in Playground Storage c1136. The Proposed Change Order will be an increase of \$685.00 that will come out of the Contingency Allowance included in VCC's contact. Dr. **MOORE** seconded the motion. Motion carried.

Mr. **Miller** recommended payment of Agenda Item II.A.1.c. to VCC – Atlanta, Georgia in the amount of \$722,724.85.

ACTION: (II.A.1.c.) Mr. **HARGIS** made a motion to approve payment to VCC – Atlanta, Georgia In the amount of \$722,724.85 and Community Bank of the Cumberland's – Cookeville, Tennessee in the amount of \$38,038.15 for retainage withheld for a total amount of \$760,763.00 for application payment #017 relative to the Prescott South Elementary and Middle Schools project to be paid from 179-91300-706-NEWK8, Building Construction. (Bond Issue) Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address joint approval of Agenda Items II.A.1.d. – r. with the exception of Agenda Item II.A.1.j.

ACTION: (II.A.1.d. – r. with the exception of j.) Mr. **HARGIS** made a motion to approve the following payments and purchases, as submitted:

- II.A.1.d., Payment to Sammons Preston – Boilingbrook, Illinois for various special education equipment in the amount of \$4,655.48 relative to the Prescott South Schools project to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)

- II.A.1.e. Payment to School Outfitters – Cincinnati, Ohio for a pediatric exam table in the amount of \$538.10 relative to the Prescott South School project to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)

- II.A.1.f. Payment to School Specialty Corporation for various office equipment in the amount of \$1,487.08 relative to the

Prescott South Schools project to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)

- II.A.1.g. Payment to Office Mart – Cookeville, Tennessee for various office equipment to be used in offices and teacher’s workrooms in the amount of \$5,253.70 relative to the Prescott South Schools project to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)
- II.A.1.h. Payment to Ernie Morris Enterprises, Inc. – Bushnell, Florida for sixty-seven (67) mobile lecterns in the total amount of \$14,204.00 relative to the Prescott South Schools project to be paid from 179-91300-711-NEWK8, Furniture and Fixtures. (Bond Issue)
- II.A.1.i. Payment to Missco Corporation – Jackson, Mississippi for student desks in the amount of \$16,320.00 relative to the Prescott South School project to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)
- II.A.1.k. Purchase the following Promethean ACTIV-classroom accessories from Personal Computer Systems – Knoxville, Tennessee in the amount of \$115,573.00 to be utilized within instructional areas at the New Prescott South PK-8 School and to be paid from 179-91300-722NEWK8, Regular Instructional Equipment (Bond Issue): Promethean ACTIVote student response systems; Promethean ACTIV expression student response systems; Promethean ACTIVSlate and Hub; Promethean ACTIV wand. (Bond Issue)
- II.A.1.l. Purchase of Uninterruptible Power Supplies/Battery Backup devices, cables and necessary mounting hardware from CDW-G, for deployment in the Intermediate Distribution Frame (IDF) locations within the data network at the New Prescott South K-8 school in the amount of \$5,594.42 to be paid from 179-91300-709NEWK8, Data Processing Equipment. (Bond Issue)
- II.A.1.m. Purchase nineteen (19) ELMO TT-02rx visual presenter/document cameras from Troxell Communications – Mt. Juliet, Tennessee to be utilized in classrooms and science labs at New Prescott South K-8 school in the

amount of \$9,861.00 to be paid from 179-91300-722-NEWK8, Regular Instructional Equipment. (Bond Issue)

- II.A.1.n. Purchase five (5) Promethean Interactive Whiteboard packages with installation services from Personal Computer Systems – Knox for deployment at the New Prescott South K-8 school in the amount of \$14,482.50 to be paid from 179-91300-722-NEWK8, Regular Instructional Equipment. (Bond Issue)
- II.A.1.o. Purchase of communication system equipment and installation services from IDEACOM Networks – Nashville, Tennessee in the amount of \$4,214.30 per the Summit Government Group – Contract Number GS-35F-0085U for the New Prescott South Elementary and Middle School projects to be paid from 179-91300-709-NEWK8, Data Processing Equipment. (Bond Issue)
- II.A.1.p. Purchase of A-V cables and connection supplies from Other World Computing for utilization within all instructional areas at New Prescott South K-8 school in the amount of \$8,159.40 to be paid from 179-91300-709-NEWK8, Data Processing Equipment. (Bond Issue)
- II.A.1.q. Purchase of audio sound system components with design and installation services from Southeastern Sound, Inc. – Nashville – Tennessee for the auditorium at the New Prescott South K-8 school in the amount of \$9,903.09 to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)
- II.A.1.r. Purchase of video projection system design and installation services from Southeastern Sound, Inc. – Nashville, Tennessee for the auditorium at the New Prescott South K-8 school in the amount \$9,937.00 to be paid from 179-91300-790-NEWK8, Other Equipment. (Bond Issue)

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.1.j., Payment to GeoServices LLC – Seymour, Tennessee.

ACTION: (II.A.1.j.) Mr. **MAYNARD** made a motion to approve payment to GEOServices, LLC – Seymour, Tennessee for geotechnical services performed between October 3 and October 30, 2010, in the amount of \$1,937.00 relative to

the Prescott South Schools project to be paid from 179-91300-308-NEK8, Consultants. (Bond Issue) Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.1.a., Cookeville High School Track Resurfacing Project payment.

ACTION: (II.A.2.a.) Dr. **JORDAN** made a motion to approve payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$1,736.00 for architectural services relative to Cookeville High School Track Resurfacing project to be paid from 179-91300-304-CHSTK, Architects. (Bond Issue) Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.3., Algood Middle School Toilet Renovation Project.

ACTION: (II.A.3.a.) Dr. **JORDAN** made a motion to approve payment to King Construction – Cookeville, Tennessee in the amount of \$44,217.75 for Application payment #01 relative to the Algood Bathroom Addition project to be paid from 179-91300-706-ALGOO, Building Construction. (Bond Issue) Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Items II.A.3.b. and c.

ACTION: (II.A.3.b. and c.) Mr. **McCORMICK** made a motion to approve the following payments:

II.A.3.b. Payment to Upland Design Group, Inc. – Crossville, Tennessee for reimbursable expenses in the amount of \$765.97 relative to the Algood Middle School Gang Toilet Renovation project to be paid from 179-91300-304-ALGOO, Architects. (Bond Issue)

II.A.3.c. Payment to Upland Design Group, Inc. – Crossville, Tennessee for architectural expenses in the amount of \$12,000.00 relative to the Algood Middle School Gang Toilet Renovation project to be paid from 179-91300-304-ALGOO, Architects. (Bond Issue)

Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.4., Algood Elementary School, and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** recommended payment of application #005 (final) to Highways, Inc. for Algood Elementary School.

ACTION: (II.A.4.a.) Mr. **McCORMICK** made a motion to approve pay Application #005 (final) to Highways, Inc. – Cookeville, Tennessee in the amount of \$97,446.03 as reviewed and recommended by Cockrill Design & Planning – Knoxville, Tennessee for site development work at Algood Elementary School, to be paid from 179-91300-364-ALGOO, Site Development. (Bond Issue)
Dr. **JORDAN** seconded the motion.

Mr. **MAYNARD** stated the Board had taken occupancy of the Algood Elementary building last year and questioned such a late request for payment on this project.

Mr. **Miller** stated Highways Inc. had submitted a bill at an earlier time; bill was incorrect; bill sent back to Highways, Inc. for correction; and the corrected bill had just now been received.

ACTION: (II.A.4.a.) After Board discussion, the vote was taken. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.5., Long Range Plan Building Project Proposal Presentation; and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the Long Range Plan Building Project Proposal:

- Completed by Cockrill Design and Planning
 - Comprehensive assessment of existing buildings and needs
 - Established a prioritization of needs
 - Physical condition
 - Program standards
- 1997 Plan
 - Projects completed – Algood K-8, BMS, Capshaw, UHS
 - Renovations – ATMS, MHS
- 2006 Plan
 - Updated physical plant assessment
 - Recommended additional projects

- Current Capital Projects Funds
 - Jere Whitson – Construct new North Central Elementary
 - Insurance (+Capital funds) renovation of JW (August 2009)
 - New Algood Elementary (August 2009)
 - Restructure Algood K-8 to a middle school (August 2009)
 - Restructure Prescott and ATMS (no funds) to 5-8 (July 2010)
 - New Prescott South Middle School (December 2010)
 - New South(west) Elementary (December 2010)
 - Close old Prescott Middle School (January 2011)
- Additional completed projects
 - Renovate old Algood School to become White Plains Academy (October 2009)
 - Moved Dry Valley Alternative School
 - Moved GED 17 class
 - Moved Adult High School/GED
 - Added World Learning Center and VITAL offices
 - Move STAR Center to DVAS (no funds) (October 2009)
 - ATMS heat exchangers/playground equipment
 - Bus garage parking resurface
 - Cane Creek HVAC
 - CHS Track/Wrestling building
 - CO phone system
 - Cornerstone fire alarm
 - Sycamore land purchase
 - Tandburg distance learning equipment (ATMS/AMS/CHS/CMS)

- Long Range Plan December 6, 2006 (not completed)
 - Construct new Baxter Elementary
 - Construct new Uffelman Elementary

- Baxter and Monterey Needs
 - Monterey
 - 2 older schools in need of expensive renovation or replacement
 - 1 school (BMS) in excellent condition
 - Diminishing population
 - 2000 1077 students
 - 2005 1006 students
 - 2010 981 students
 - 2 modern schools of 500-600 would serve the community
 - Baxter
 - 2 schools have had renovation (BES/CMS)
 - 1 school (UHS) in excellent condition
 - Growing population
 - 2000 1577 students
 - 2005 1597 students
 - 2010 1903 students (not including students zoned to CC)
 - 4 schools needed to serve the community

- Long Range Plan (proposed modifications) December 2010
 - Monterey Schools
 - Expand Burks Middle School to house elementary students (600 capacity)

- Move Uffelman students to Burks
 - Move MHS students to Uffelman (temporarily)
 - Build new Monterey High School on current property (600 capacity)
 - Reconfigure grade levels
 - Burks K-6
 - Monterey High School 7-12 (plus PK)
 - Close Uffelman Elementary
- Baxter Schools
 - Build a new Baxter Middle School on campus of current UHS (1000-1200 capacity)
 - Reconfigure BES to lower elementary (500-600 capacity)
 - Reconfigure CMS to upper elementary (500-600 capacity)
 - Expand UHS to accommodate 400 more students (1200 capacity)
- Estimated Total Projects Cost (includes FFE)
 - \$2.0M - \$2.2M Burks Middle School expansion
 - \$19.4M - \$21.0M Monterey High School new
 - \$21.9M - \$23.0M Baxter Middle School new
 - \$3.5M - \$3.7M Upperman High School expansion
 - \$46.8M - \$49.9 Total estimated cost
- Long Range Plan (proposed modifications) requested use of Capital Projects Funds
 - Total Capital Projects allocation \$57,700,000
 - Algood Project \$16,178,161*
 - *does not reflect total expenditures
 - Prescott South Project \$34,148,868*
 - White Plains Academy \$ 422,225
 - Jere Whitson renovation \$ 871,308
 - Feasibility studies (Baxter/Monterey) \$ 28,390

- Miscellaneous \$ 715,565
 - Total Expended (to date)
 - Remaining Capital Projects Funds \$ 5,335,481
 - New Projects estimated request \$3,943,000 - \$4,253,000
 - Burks Middle School \$90K - \$108K Design fee
\$2.0M - \$2.2M Construction cost
 - Monterey High School \$870K-\$915K Design fee
 - Baxter Middle School \$840K - \$850K Design fee
 - Upperman High School \$143K - \$180K Design fee
- TOTAL estimated request \$3,943,000 - \$4,253,000

Mr. **BROWN** stated Mr. McCormick had wanted to make this motion but unfortunately he had just received news of a family emergency and had to leave the meeting immediately to take care of the emergency.

ACTION: (II.A.5.a.) Mr. **BROWN** made a motion to approve the following Monterey Building Projects, as presented:

- Burks Middle School expansion not to exceed a 6% design fee
- New Monterey High School not to exceed a 4.25% design fee

Mr. **HARGIS** seconded the motion. Motion carried.

The Board briefly discussed other school building needs.

Mr. **BROWN** stated the Board needed to address approval of entering into contract with Upland Design Group – Crossville, Tennessee for the design phase for the Burks Middle School expansion.

ACTION: (II.A.5.b.) Mr. **MAYNARD** made a motion to approve entering into contract with Upland Design Group – Crossville, Tennessee for the Burks Middle School expansion not to exceed 6%. Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board needed to address approval of entering into contract with Cockrill Design & Planning – Knoxville, Tennessee for the design phase for the New Monterey High School.

ACTION: (II.A.5.c.) Mr. **HARGIS** made a motion to approve entering into contract with Cockrill Design & Planning – Knoxville, Tennessee for the design phase for the New Monterey High School not to exceed 4.25%. Dr. **JORDAN** seconded the motion. Motion carried.

ACTION: (II.A.5.d.) Mr. **BROWN** made a motion to approve the following Baxter Building Projects, as presented:

- New Baxter Middle School not to exceed a 4.25% design fee
- Upperman High School expansion not to exceed 4.25% design fee

Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address approval of entering into contract with Cockrill Design & Planning – Knoxville, Tennessee for the design phase of both the New Baxter Middle School and the Upperman High School expansion.

ACTION: (II.A.5.e.) Mr. **BROWN** made a motion to approve entering into contract with Cockrill Design & Planning – Knoxville, Tennessee for the design phase of both the New Baxter Middle School and the Upperman High School expansion not to exceed a 4.25% design fee. Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.B.1., Annual Review of Section 3 – School Board Operations, and recognized Dr. Airhart.

Dr. **Airhart** stated the policies in this section were reviewed by the appropriate supervisors and there were only two (2) recommended policy changes – Policy 3.401 and Policy 3.402.

ACTION: (II.B.1. and II.B.1.a. and b.) Mr. **MAYNARD** made a motion to approve the following regarding Policy Section 3 – School Board Operations on first and final reading:

- Section 3 – School Board Operations, as submitted with no changes
- Policy 3.401, Scheduling and Routing, as submitted
- Policy 3.402, Special Use of School Vehicles, as submitted

Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.B.2. and recognized Dr. Airhart.

Dr. **Airhart** stated previously two (2) names for Hearing Officers had been submitted as required by Policy 5.200, Separation Practices for Tenured Teachers; and one (1) of the names was submitted in error and this name being submitted now was a replacement.

ACTION: (II.B.2.) Mr. **MAYNARD** made a motion to approve the following name as a Hearing Officer as required by Policy 5.200, Separation Practices for Tenured Teachers:

*Retired Judge John Turnbull
1010 E. Main Street (P.O. Box 68)
Livingston, TN 38570
931-823-6456*

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.B.3., Consider approval of Policy 5.604, Compensation Guides for Support Personnel and Non-certified Employees, as submitted.

ACTION: (II.B.3.) Mr. **MAYNARD** made a motion to approve Policy 5.604, Compensation Guides for Support Personnel and Non-certified Employees, as submitted. Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.C., Approval of a request to enter into a contract with School Messenger to provide a mass communication system, and recognized Dr. Airhart.

Dr. **Airhart** stated this item was not in the budget but parents had asked about the possibility of having the service in our system; and recognized Jeff Comer, Assistant Director of Support Services.

Mr. **Comer** stated the following regarding the School Messenger System:

- Approximately 1 ½ years ago Jerry Boyd, Assistant Director of Instructional Services and Johnny Sloan, Technology Supervisor reviewed different mass communication systems
- Reviewed usage available for school system, transportation department, individual schools, and individual school sports, clubs, events and special programs
- Noted annual cost would be \$18,112.00 with this year's cost being half that amount

- If the Board approved, we would be piggy backing off Rutherford County's bid.
- Noted Avery Trace Middle School (ATMS) purchased this system themselves and was well received by ATMS faculty, parents, and students.

ACTION: (II.C.) Mr. **HARGIS** made a motion approve entering into a contract with School Messenger to provide a mass communication system at a cost not to exceed \$18,112.50 annually to be paid from 141-72810-399, Other Contracted Services. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.D., Consideration of Director's performance evaluation and Director's contract, and recognized Dan Rader, School Board Attorney.

Mr. **Rader** stated the following regarding the Director's performance evaluation:

- Every year prior to the December Board meeting and pursuant to Board policy, each Board member evaluates the Director's performance in fifty-two (52) categories over six (6) major topics.
- During the past ten (10) days, each Board member has completed their evaluation of the Director's performance.
- Evaluation results were compiled on a scale of 1 thru 5 with 5 being the highest score given.
- Dr. Airhart received well above 4.5 in the fifty-two (52) categories and over the six (6) major topics for a total composite evaluation of 4.72.
- Almost exactly the same rating, Dr. Airhart had received last year.
- Under any measure, the Director's evaluation would be considered an excellent to outstanding evaluation.
- Evaluation individually completed by each Board member without any awareness of how other Board members completed their evaluation.
- The evaluation results were shared with each Board member prior to this meeting.

Mr. **BROWN** stated as part of the Director's Evaluation discussion each year, the Board takes time to review the Director's employment contract.

ACTION: (II.D.) Mr. **BROWN** made a motion to extend Dr. Kathleen Airhart's employment contract as Director of Schools by one year with an ending date of June 30, 2013, noting no other changes to the contract including salary. Dr. **JORDAN** seconded the motion. Mr. **MAYNARD** voted NO. After Board comments regarding the Director's Evaluation, the vote was taken. Motion carried.

Mr. **BROWN** recognized Kim Blaylock, County Executive.

Ms. **Blaylock** stated the following regarding guard rails at Prescott South Schools:

- Greg Brown aware City responsible for putting up guard rails.
- He believed grade was not steep enough to require guardrails.
- City waiting to hear back from the Board regarding the matter.

Dr. **Airhart** stated a cost had been obtained for guardrails but had not received a cost for the other option at this time.

ACTION: Mr. **HARGIS** made a motion to adjourn. Mr. **MAYNARD** seconded the motion. Motion carried.

The Board adjourned at 6:55 PM.

Date

Chairman

Director of Schools