

MINUTES
Putnam County Board of Education
March 3, 2011

MEETING CALLED TO ORDER

The Putnam County Board of Education met at the Board of Education Building – Cookeville, Tennessee on Thursday, March 3, 2010. Chairman Eric Brown convened the meeting at 5:00 PM.

| | |
|----------------------|---------------------|
| PRESENT.....6 | ABSENT.....0 |
| Eric Brown | |
| Robert Hargis | |
| Dr. Ray Jordan | |
| Jerry Maynard | |
| David McCormick | |
| Dr. Janet Moore | |

Mr. **BROWN** stated the Board would address approval of the agenda noting the following clarifications to the agenda:

ADD

To the Minutes

Per Mark McReynolds, on Page 8 of Minutes, Agenda Item II.A.3.a. the words “to be paid from funding code 179”.

As Consent Agenda Item I.F.4.

Approval for the Director of Schools to consult through the Tennessee State Department of Education under a contract with Battelle for Kids for three (3) school districts in Tennessee not to exceed ten (10) days between March 7, 2011, and June 30, 2011.

Under Agenda Item II.A.2.

Consider approval to establish a time limit of April 4, 2011, for finalizing the project contracts with Cockrill Design & Planning.

As Agenda Item II.C.

Cookeville High School Schedule Change Presentation – Wayne Shanks

DELETE

Consent Agenda I.A.2.

Agenda Item II.A.2.a. – e.

Agenda Item II.A.3.a. – e.

Agenda Item II.A.4.a.

ACTION: Mr. **McCORMICK** made a motion to approve the agenda, as amended. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** recognized Dr. Kathleen Airhart, Director of Schools, with announcements.

Dr. **Airhart** made the following announcements:

- Recognized and congratulated the Cookeville High School Wrestling Team for their individual and collective achievements at the State Wrestling Competition
- Recognized, congratulated and presented the *I Make A Difference Award* to Breeonna Wheeler, Prescott South Middle School Librarian, for her tremendous efforts during this past year in setting up the new library and keeping the old library available for students as long as possible during this transitional time
- Recognized, congratulated and presented a plaque to the following 2011 - 2012 Building Level and Grade Level Teacher's of the Year:

Elementary K-4

Algood Elementary – Carissa Comer

Baxter Elementary – Dee Ann Bean

Cane Creek Elementary – Kathy Duff

Capshaw Elementary – Janet Chaney

Jere Whitson Elementary – Sherry Labar

Northeast Elementary – Mary Ann Danner

Park View Elementary – Renee' Cantrell

Prescott South Elementary – Tabitha Savage

Sycamore Elementary – Berilla Smith

Uffelmann Elementary – John Wright

Middle 5-8

Algood Middle School – Sandra Poller
Avery Trace Middle – Robin Boutillette
Burks Middle – Susan Calahan
Cornerstone Middle – Kathy Smith
Prescott South Middle – Jerry Simpson

Secondary 9-12

Cookeville High – Kim Pack
Monterey High – Christi Baker
Upperman High – Carla Foster
White Plains Academy – Rex Ledbetter

Grade Level Winners

Elementary – Mary Ann Danner
Middle – Robin Boutillette
Secondary – Christi Baker

- Recognized and congratulated the following Highly Effective Teachers selected by the Department of Education who had participated in a focus group with teachers from across the State to discuss factors and practices leading to success in the classroom:

Jason Summers, Avery Trace Middle School
Shirley York, Algood Middle School
Rhonda Mahan, Cornerstone Middle School
Beverly Stanton, Capshaw Elementary School

- Recognized and congratulated Laurie Ellen Green, Avery Trace Middle School social studies teacher, who had been named one of the 2011 Tennessee Outstanding Social Studies Teachers of the Year
- Recognized and congratulated the following student who had been selected to be delegates at the Tennessee School Boards Association's SCOPE Conference in Nashville on March 11, 2011, with Dr. Kathleen Airhart, Director of Schools, serving as SCOPE Group Leader, to conduct a mock School Board meeting:

Savannah Keaney – 11th grade Cookeville High
Ben Zitting – 11th grade Cookeville High
Taylor King – 10th grade Monterey High

Astrid Berduo – 10th grade Monterey High
Mitch Baker – 11th grade Upperman High
Taylor Nabors – 11th grade Upperman High

- Noted the Discovery Channel would be filming the Putnam County School System on Friday, March 4, 2011, highlighting aspects of First to the Top initiatives including our VITAL program, K-8 STEM education, and Strategic Compensation
- Noted Energy Savings Report
- Noted Prescott Central Middle School Building keys officially turned over to TTU on Friday, February 25, 2011
- Set date for Board Budget Work Session

Mr. **BROWN** stated the Board would address approval of the Minutes, as amended.

ACTION: Dr. **JORDAN** made a motion to approve the Minutes of the Regular February Board Meeting – February 3, 2010 @ 5:00 PM, as amended.
Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address approval of the Consent Agenda, as amended and asked if anyone had an item they wished to remove for discussion.

ACTION: (I.A.1. – I.F.4.) Dr. **JORDAN** made a motion to approve the following Consent Agenda as recommended by the Director of Schools, and as amended:

I. Consent Agenda

A. Approval of Purchases/Payments

1. Consider approval of the purchase of one (1) promethean board for White Plains Academy (WPA) from Personal Computer Systems (PCS) – Louisville, Tennessee in the amount of \$2,896.50 to be paid from 142-72210-790-101WPA.
2. (Consent Agenda Item I.A.2. was deleted from the agenda.)

3. Consider approval of the purchase of thirty (30) iPod Touch and twenty (20) Ipad's for Jere Whitson Elementary from the Apple Store in the amount of \$16,450.00 from 142-71100-722-101JereW.
4. Consider approval of the purchase of seven (7) Promethean Boards for Northeast Elementary from Personal Computer Systems (PCS) – Louisville, Tennessee in the amount of \$20,275.50 to be paid from 142-72210-790-10S-North.
5. Consider approval of payment to Moore, Rader, Clift and Fitzpatrick, P.C. – Cookeville, Tennessee for legal services from November 23, 2010, through February 15, 2011, in the amount of \$12,166.45 to be paid from 141-72310-331, Legal Services. (General Purpose Schools.)
6. Consider approval of payment to NCS Pearson, Inc. – Chicago, Illinois for Power School License from May 5, 2011 through May 12, 2012, in the amount of \$46,800.00 to be paid from 141-72410-399, Other Contracted Services.
7. Consider approval to purchase Internet Access Services from ENA Services, LLC – Nashville, Tennessee based on the Greeneville City Schools/Tennessee Organization of School Superintendents statewide contract.

B. Bids

1. **Permission to Bid (None Submitted)**
2. **Approval of Bids**
 - a. Consider approval of the Bus Cameras Purchase and Installation Bid from the low bidder, Angel Trax – Newton, Alabama in the total amount of \$43,233.00 to be paid from 178-91300-790-CAMEA, Other Equipment. (Prescott Sale Funds)
 - b. Commercial Steamer for MHS from the low bidder, Strategic Equipment & Supply – Knoxville, Tennessee in the amount of \$15,693.00 to be paid from Food Service funds.

C. Budget Amendments/Line Item Transfers

1. Consider approval of the following General Purpose School Budget Amendments – Fund 141, as submitted:
 - a. To budget monies received from DeKalb County for child attending Putnam County Schools
2. Consider approval of the following General Purpose School Line Item Transfers – Fund 141, as submitted:
 - a. To reallocate and better expend VOCRE FY-11 Grant Funds
 - b. To better expend Special Education Budget (71200)
 - c. To better expend Special Education Budget (72220)
3. Consider approval of the following Federal Program Budget Amendments – Fund 142, as submitted:
 - a. To establish Education Jobs Program Grant Award Budget
 - b. To establish Innovation Acceleration Fund Grant Budget
 - c. Title III. (301) needed to purchase equipment for instruction
4. Consider approval of the following Federal Program Line Item Transfer – Fund 142, as submitted:
 - a. To reallocate for additional contracted services needed to meet plan requirements for sub-fund 91S

D. Consider approval of the Overnight/Out-of-State Field Trip Report.

E. Consider approval of the Grant Report, as submitted.

F. Other

1. Consider approval of the Putnam County School Systems Compliance Report, as submitted.

2. Consider approval of the following job descriptions, as submitted:
 - a. School Data Analyst & Trainer
 - b. Performance Management Systems Coordinator
3. Consider approval to recognize a S.T.E.M. (Science, Technology, Engineering, and Mathematics) elective focus area as an option for all Putnam County students in order to establish a course study consisting of one (1) course each in an upper level Science, Technology, Engineering, and Mathematics. The combination of courses in the S.T.E.M. elective focus area will be at least three (3) qualified courses in this area above the core requirements.
4. Consider approval for the Director of Schools to consult through the Tennessee State Department of Education under a contract with Battelle for Kids for three (3) school districts in Tennessee not to exceed ten (10) days between March 7, 2011, and June 30, 2011.

Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.1.a., New Prescott South Elementary and Middle School Projects Update and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New Prescott South Elementary and Middle School Projects Update:

- Auditorium released
- Items remaining to be completed:
 - Site and overall grading
 - Athletic fields
 - Storage building
- Planning to remobilize to complete the site work on March 14th
- Finish grading and plant grass
- VCC will be finishing the athletic fields.
- Recommended approval of payment to VCC, as submitted.

ACTION: (II.A.1.b.) Mr. **MAYNARD** made a motion to approve payment to VCC – Atlanta, Georgia in the amount of \$345,977.65 and Community Bank of the Cumberland's – Cookeville, Tennessee in the amount of \$18,209.35 for retainage withheld for a total amount of \$364,187.00 for application payment #020 relative to the Prescott South Elementary and Middle School project to be paid from 179-

91300-706-NEWK8, Building Construction. (Bond Issue) Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **Miller** recommended approval of Agenda Item II.A.1.c., Release of the majority of the retainage to VCC.

ACTION: (II.A.1.c.) Mr. **HARGIS** made a motion to approve releasing retainage from Community Bank of the Cumberland's – Cookeville, Tennessee to VCC – Atlanta, Georgia in the amount of \$1,027,907.80 for application payment #021 relative to the Prescott South Elementary and Middle School project. (This release of retainage leaves \$371,057.00 plus interest for additional unfinished items.) Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **Miller** recommended approval of Agenda Item II.A.1.d., Proposed Change Order #58 to the VCC contract.

ACTION: (II.A.1.d.) Mr. **HARGIS** made a motion to approve Proposed Change Order #58/CCR #54 to the VCC contract relative to the Prescott South Elementary and Middle School project. This Change Order is for adding a "Dialer" to the existing Area of Refuge call systems so that both the elementary and middle school systems will automatically call 911 in case there is no answer at the main office receiver per the Cookeville Fire Department's recommendation. The Proposed Change Order will be an increase of \$2,795.00 that will come out of the Contingency Allowance included in VCC's contract. Dr. **MOORE** seconded the motion. Motion carried.

Mr. **Miller** recommended approval of Agenda Item II.A.1.e., Proposed Change Order #61 to the VCC contract.

ACTION: (II.A.1.e.) Mr. **MAYNARD** made a motion to approve Proposed Change Order #61/CCR #57 to the VCC contract relative to the Prescott South Elementary and Middle School project. This Change Order is for additional electrical items, signage, and fireproofing throughout the facility per the State Fire Marshal's recommendations. The Proposed Change Order will be an increase of \$9,527.00 that will come out of the Contingency Allowance included in VCC's contract. Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **Miller** recommended approval of Agenda Item II.A.1.f., Proposed Change Order #62 to the VCC contract.

ACTION: (II.A.1.f.) Mr. **MAYNARD** made a motion to approve Proposed Change Order #62/CCR #58 to the VCC contract relative to the Prescott South Elementary and Middle School project. This Change Order is for extending the underground storm-water piping from the Concessions Building roof and day-

lighting it south of the athletic fields. The Proposed Change Order will be an increase of \$4,161.00 that will come out of the Contingency Allowance included in VCC's contract. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **Miller** recommended approval of Agenda Item II.A.1.g., Proposed Change Order #63 to the VCC contract for a project credit in the amount of \$63,500.

ACTION: (II.A.1.g.) Mr. **MAYNARD** made a motion to approve Proposed Change Order #63/CCR #59 to the VCC contract relative to the Prescott South Elementary and Middle School project. This Change Order is for extending the project schedule a total of 127 calendar days for finalization of construction. The Proposed Change Order will be a decrease of \$63,500.00 that will be credited back to the Contingency Allowance included in VCC's contract. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.1.h., Approval of purchase and installation of guardrails at the entrance to the school off West Cemetery Road, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the guardrails:

- Spoke with Jim Shipley, City Manager
- Total amount for the guardrail is \$5,750.00
- Mr. Shipley requested the Board pay for the entire amount and then request reimbursement from the City for the City's agreed half of the cost in the amount of \$2,875.00.

ACTION: (II.A.1.h.) Mr. **HARGIS** made a motion to approve the purchase and installation of guardrails at the entrance to the school off West Cemetery Road in the total amount of \$5,750.00 with \$2,875.00 of the amount to be paid from 179-91300 (Bond Issue) and with the other \$2,875.00 to be paid by the City of Cookeville. (This amount does not include monies for damage to sidewalk or relocation of utilities if necessary.) Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.1.i., Approval of the not to exceed amount of \$25,000 for the Prescott South Elementary School playground equipment bid, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the playground bid:

- Board had already approved monies for Prescott South Elementary and Middle School playgrounds.

- This request was for the use by the Prescott South PreK, SPED, Employee Daycare, and Kindergarten and first graders as these groups were not allowed to play on the other playgrounds, as they were not age appropriate.

ACTION: (II.A.1.i.) Mr. **HARGIS** made a motion to approve the not to exceed amount of \$25,000 for the Prescott South Elementary School playground equipment bid for use by the Prescott South PreK, SPED, Employee Daycare, Kindergarten and first graders. (Permission to bid previously approved December 2010.) Mr. **MAYNARD** seconded the motion. Motion carried.

(Agenda Items II.A.2.a. – e. were deleted from the agenda.)

(Agenda Items II.A.3.a. – e. were deleted from the agenda.)

(Agenda Item II.A.4. was deleted from the agenda.)

ACTION: (II.A.2. – 4.) Mr. **MAYNARD** made a motion to have the contracts completed with Cockrill Design & Planning – Knoxville, Tennessee for the New Baxter Middle School, New Monterey High School, and New Upperman High School Addition by the close of business on April 4, 2011; and if not completed by that date the Board will take other options. Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.5.a. and b., Baxter Elementary School Flooring Replacement Project (Phase II); and recognized Dr. Airhart.

Dr. **Airhart** stated these numbers were based on estimates from similar previously completed projects.

ACTION: (II.A.5.a.) Mr. **BROWN** made a motion to approve entering into contract with Cockrill Design & Planning – Knoxville, Tennessee to provide architectural services for the Baxter Elementary School Floor Replacement project in the amount not to exceed \$7,000.00 to be paid from 179-91300-304-BES, Architects. (Bond Issue) Mr. **HARGIS** seconded the motion. Motion carried.

ACTION: (II.A.5.b.) Mr. **BROWN** made a motion to approve entering into contract with Environmental Consulting Resources, LLC – Nashville, Tennessee to provide asbestos abatement air monitoring and oversight services for the Baxter Elementary School Floor Replacement project in the amount of \$9,845.00 to be paid from 179-91300-399-BES, Other Contracted Services. (Bond Issue) Dr. **MOORE** seconded the motion. Motion carried.

Dr. **Airhart** noted the Board had been given an updated cash position of construction bond issue funds – Fund 179.

Mr. **BROWN** stated the Board would address Agenda Item II.A.6.a., Burks Middle School Addition Project Update, and recognized Allen Hill, Upland Design Group – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the Burks Middle School Addition Project Update:

- Presenting the Schematic Design Proposal this evening
- Working with school committee consisting of the following individuals:
 - Denette Kolbe, Burks Middle School Principal
 - Kevin Maynard, Burks Middle School Assistant Principal
 - Johnny Sloan, Technology Supervisor
 - Melanie Bussell, Special Education Supervisor
 - Barbara Greeson, PreK-2 Supervisor and Materials Supervisor
 - John Magura, Construction Manager
 - Jerry Boyd, Assistant Director of Instructional Services
 - Eddie Nipper, Uffelman Elementary School Principal
- Reviewed Schematic Design Proposal
- Noted presently seeing an 8% increase in building cost this month
- Reviewed possible reconfiguring of the bathrooms

ACTION: (II.A.6.b.) Mr. **McCORMICK** made a motion to approve the Schematic Design Proposal for the New Burks Middle School Addition as presented by Upland Design Group Inc. – Crossville, Tennessee. Mr. **HARGIS** seconded the motion.

Dr. **Airhart** requested a clarification regarding accepting the Schematic Design Proposal as presented, or if the Board wanted to consider resolving the bathroom design issue.

ACTION: (II.A.6.b.) Mr. **MAYNARD** amended the motion to add the bathroom hallway between the two (2) classrooms with doors and squeeze the space out of the classroom square footage. Mr. **HARGIS** seconded the amended motion. Motion carried.

ACTION: (II.A.6.b.) After voting approval of the amended motion, the Board voted on the original motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.6.c., Approval of proposal from Clinton Engineering Services, LLC – Cookeville, Tennessee.

ACTION: (II.A.6.c.) Mr. **MAYNARD** made a motion to approve the proposal from Clinton Engineering Services, LLC – Cookeville, Tennessee to provide a land survey for the New Burks Middle School Addition project in the total amount of \$2,000 to be paid from 179-91300-399-BMS, Other Contracted Services. (Bond Issue) Dr. **MOORE** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.6.d., Approval to enter into contract with Engineering & Testing Solutions, LLC – Sevierville, Tennessee.

ACTION: (II.A.6.d.) Mr. **MAYNARD** made a motion to approve entering into contract with Engineering & Testing Solutions, LLC – Sevierville, Tennessee to provide a geotechnical investigation for the Burks Middle School construction in the amount of \$1,500 to be paid from 179-91300-399-BMS, Other Contracted Services. (Bond Issue) Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **BROWN** stated the Board would address Agenda Item II.A.6.e., Discuss issues related to possibly converting the wetlands area into a soccer field.

Dr. **Airhart** stated the following regarding converting wetlands area into a soccer field:

- Held meetings in Monterey as this proposal came forward
- Concerns expressed regarding loss of soccer field and track area
- Due to cost, pulled this out of the project
- Presentation simply for Board's information

Mr. **Hill** briefly reviewed the following issues related to converting the wetlands area into a soccer field:

- Cost of \$21,000 for Upland Design Group (UDG) to prepare permit application drawings and secure wetland delineation as an additional service to their base contract already in place
- Cost of \$34,000 per credit for the purchase of credits in a wetland bank recommended by Upland Design Group, as a part of the additional services above, and would be paid for directly by Putnam County Schools (Approximately 6 credits would be required.)

- Earthwork in preparation for construction of the soccer field, construction of the playing surface, bleachers, site lighting, etc. would be designed by Upland Design Group as a part of their base contract.

Mr. **BROWN** stated the Board would address Agenda Item II.A.7.a., Algood Middle School Gang Toilet Renovation Project Update, and recognized Allen Hill, Upland Design Group – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the Algood Middle School Gang Toilet Renovation Project Update:

- Toilet partitions delivered
- By next week installation completed
- No payment request this month

Mr. **BROWN** stated the Board would address Agenda Item II.A.8., Approval to enter into contract with Upland Design Group – Crossville, Tennessee to provide professional services for the construction of the Central Receiving Building Project, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the construction of the Central Receiving Building Project:

- Project discussed in January at the Strategic Planning meeting.
- System running out of storage room
- Jeff Comer, Assistant Director of Support Services, requested looking at building this facility to help address the lack of storage.
- Suggested building this facility adjacent to Avery Trace Middle School
- Not an immediate issue

Barbara Greeson, Materials Supervisor, stated a system wide central storage area was needed.

Jeff Comer stated the following regarding the Central Receiving Building Project:

- School system out of storage space
- Furniture could have been reused but instead was sold due to lack of storage space.
- Recommended prefab building 60 x 140 with small office and bathroom
- Does not have to be completed immediately as this type of facility could be put up in a very short period of time.

The Board briefly discussed and agreed to bring this item back after bids come in for the Burks School Addition and also requested to have the airport property at Cookeville High School investigated as a possible site.

Mr. **BROWN** stated the Board would address Agenda Item II.A.9., Cornerstone Middle School Piping Replacement Project, and recognized John Magura, Construction Manager.

Mr. **Magura** stated the following regarding the Cornerstone Middle School (CMS) Piping Replacement Project:

- Over last five (5) years, multiple corrosion issues with galvanized piping
- Spending \$1,000 of dollars on repairs
- Recommended approval to enter into contract for the design services

ACTION: (II.A.9.a.) Mr. **BROWN** made a motion to approve entering into a contract with Maffett Loftis Engineering, LLC – Cookeville, Tennessee to provide design services for Cornerstone Middle School Piping Replacement Project in the amount of \$7,250.00 to be paid from 179-91300-304-CMS, Architects. (Bond Issue) Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **BROWN** stated Policy Section 6, Students would be addressed on the April Board Agenda.

Mr. **BROWN** stated the Board would address Agenda Item II.C., Cookeville High School (CHS) Schedule Change Presentation; and recognized Wayne Shanks, CHS Principal.

Mr. **Shanks** stated the following regarding the CHS A/B Rotating Flexible Schedule Implementation Process:

- Background
 - Tennessee Diploma Project mandates 22 credits to graduate
 - 19 Ready Core requirements
 - Mathematics – 4 credits
 - English Language Arts – 4 credits
 - Science – 3 credits
 - Social Studies – 3 credits
 - Health and Physical Education – 1.5 credits
 - Personal Finance – 0.5 credits
 - Foreign Language – 2 credits
 - Fine Arts – 1 credit

- 3 credits in a Focus Area

(Six Period Schedule only allows 24 credits to be earned in four years.)

- Spring 2009, CHS began exploring the scheduling options
- Fall 2010, CHS Administration and Faculty researched scheduling options by studying research articles and looking at other Tennessee High Schools
- Looking at other Tennessee High Schools, we quickly realized that we were in the minority that had not already implemented a flexible schedule to offer students more credit opportunities
- Research Findings
 - *“Alternate scheduling, also called innovative scheduling, non-traditional scheduling, or flexible scheduling, is a creative use of the existing structure of the school day in order to better meet students’ needs.”* Educational Leadership and Policy Studies, Volume 3, Issue 3, November 2010 (A publication of UT – Knoxville)
 - *“Flexible Scheduling allows schools to optimize time, space, staff, and facilities and to add variety to their curriculum offerings and teaching strategies (Canady and Rettig, 1995)”* National Middle School Association, January 2007
 - Every school that we contacted, which had implemented a flexible schedule, planned on continuing their flexible schedule for future years.
 - *The obvious conclusion to both CHS administration and faculty was the need to find a flexible schedule that would truly benefit ALL students at CHS, both our “at-risk” students and those that challenge weighted courses, by providing more credit opportunities for success.*
- Options Discussed by CHS
 - 7 period day allowing 28 credits over a 4-year HS career (Rutherford Co.)

- 7 period Hybrid Schedule - a mix of 60 minutes and 90 minute periods (Collierville High School, Shelby County)
- A/B Rotating Flexible Schedule (Our Decision)
- A/B Rotating Flex Schedule
 - By offering the possibility of 8 credits a year to students or 32 over 4 year career, we felt like this schedule offered the most flexibility and opportunity for students.
 - Faculty wanted their students ALL year, this schedule satisfies that request. (Build relationships with students, End of Year Assessments)
 - Providing increased student opportunities goal of new schedule
 - Response was tremendous from the CHS faculty, one common theme was spoken throughout discussions, *"We will do whatever is best for the kids."*
- Details of A/B Schedule for CHS
 - "A" Day – 4 periods, approximately 86 minutes
 - "B" Day – 4 additional periods, approximately 86 minutes
 - Simply alternate "A" Day and "B" Day for the entire year, providing the opportunity for 8 credits per year.
 - Some classes may run EVERY DAY (currently being discussed)
 - Awaiting registration numbers to make final decisions
- Reviewed sample student schedules and frequently asked questions from parents
- Goal – To create a schedule that provides EVERY student with the opportunities they need to be successful at CHS, guiding them towards meeting their post-secondary goals.

ACTION: Mr. **HARGIS** made a motion to adjourn. Dr. **JORDAN** seconded the motion. Motion carried.

The Board adjourned at 7:15 PM.

4/7/11
Date

Eric L Brown
Chairman

Kathleen M Jickant
Director of Schools