



Mr. **Shanks** noted the following:

- Recognized and congratulated the FFA Horse Judging Team who participated in the 2008 National FFA Horse Career Development Event held on October 22-25, 2008, during the 81<sup>st</sup> National FFA Convention with the team finishing 5<sup>th</sup> overall and with Ben Walker and Lindsay Hensley both earning \$250 scholarships for their individual performances finishing 14<sup>th</sup> and 15<sup>th</sup> overall respectively
- Recognized and congratulated the CHS Volleyball Team that attended the State finals with Coach Karen Brooks

Dr. **Airhart** continued with the following announcements:

- Noted the Prescott Central Middle School (PCMS) Property Closing would be held on November 10, 2008, at 1:30 PM at Dan Rader's office followed by a photo at the PCMS facility
- Noted School Calendar - December 19, 2008, would be a 10:00 AM Dismissal Day
- Noted the need to set a date for the Board Strategic Plan meeting in January 2009
- Dan Rader, School Board Attorney, noted November was the time set aside each year to conduct the Director's evaluation with a formal public reporting of the evaluation results at the December Board meeting

Mr. **McCORMICK** stated the Board would address approval of the Minutes.

**ACTION:** Mr. **CRABTREE** made a motion to approve the Minutes of the Special Called Board Meeting – October 8, 2008 @ 11:00 AM. Mr. **BROWN** seconded the motion. Motion carried.

**ACTION:** Mr. **CRABTREE** made a motion to approve the Minutes of the Regular Board Meeting (October) – September 30, 2008 @ 5:30 PM. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** recognized Professor Dan Allcott, PEP Foundation representative with an announcement.

Professor **Allcott** recognized, congratulated and presented the PEP Foundation Grant Awards to the following teachers:

- Robin Boutillette – ATMS for “Save the Owls, Save the World”

- Kimberly Leonard, Sharon Ford, and Martha Johnson – Jere Whitson for “Water, Water, Everywhere
- Janis Nunnally – CMS for “Historical Storybooks”
- Beverly Calfee – Northeast for “Folktales and Faces from Faraway Places”
- Connie Lillard and Theresa Shelley and Auberson – Uffelman for “Grade 4 Goes Green”

Mr. **McCORMICK** stated the Board would address approval of the Consent Agenda and asked if the Board had any item they would like removed for discussion.

**ACTION:** (I.A.1. – I.F.3.) Mr. **BROWN** made a motion to approve the following Consent Agenda, per the recommendation of the Director of Schools, as submitted and amended:

## I. Consent Agenda

### A. Approval of Purchases/Payments

1. Consider approval to pay Environmental Consulting & Testing. LLC – Knoxville, Tennessee in the amount of \$3,250.00 for wetlands delineation as per proposal dated 7/15/08 and authorized on 8/7/08 related to the New South PreK-8 School Project to be paid from 179-91300-308-NEWK8, Consultants.
2. Consider approval of the purchase of 62 ACTIVslates in the total amount \$30,690.00 for use in the Upper Cumberland Middle Grade Math Partnership to be paid from 142-72210-962.
3. Consider approval of payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$800,948.09 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$42,155.16 for retainage withheld for a total amount of \$843,103.25 for application payment #002 related to the Algood Elementary School Project to be paid from 179-91300-706-ALGOO, Building Construction.
4. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$8,220.84 for professional architectural services and reimbursable expenses related to the Algood Elementary School project

through September 30, 2008, to be paid from 179-91300-304-ALGOO, Architects.

5. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$190,554.55 for professional architectural services and reimbursable expenses related to the South PreK – 8 School project through September 30, 2008, to be paid from 179-91300-304-NEWK8, Architects.
6. Consider approval of payment to GEOServices, LLC – Seymour, Tennessee in the amount of \$7,496.00 for Construction Quality Assurance services from August 31, 2008, through September 27, 2008, related to the Algood Elementary School project to be paid from 179-91300-308-ALGOO, Consultants.
7. Consider approval of payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$56,214.80 for architectural services related to the Jere Whitson Elementary School project to be paid from 177-91300-304, Architects Capital Projects Insurance Recovery Fund.
8. Consider approval of payment to Bass, Berry & Sims, PLC – Nashville, Tennessee in the amount of \$444.00 for legal services rendered through September 24, 2008, related to the Algood Elementary School project to be paid from 179-91300-311, Legal Services.

**B. Bids**

1. Permission to Bid
  - a. Design, installation, and project management of a complete, unified network solution for data, video, communication, and security systems for each of the current building projects: Algood Elementary School Project, New South PreK-8 Project, Jere Whitson Renovation/Additions Project with the amount of each project to be paid from the respective line item specific to each project.

2. Approval of Bids
  - a. Consider approval of the Surplus Bus/Vehicle Bid, as submitted on the bid tally sheet.

**C. Budget Amendments/Line Item Transfers**

1. Consider approval of the following General Purpose School Budget Amendments, Fund 141, as submitted:
  - a. Finance – Non-Recurring State Bonus for Certified Personnel
  - b. SPED - Transition Program for SPED Diploma Students Grant
  - c. SPED – State allocations for Transition Program for SPED Diploma Students Grant
  - d. Materials - Reallocate Funds
  - e. SPED - Federal funds for high cost students
  - f. Job Training Partnership Act Grant
  - g. E-Rate funds beyond original budget
2. Consider approval of the following General Purpose School Line Item Transfers, Fund 141, as submitted:
  - a. SPED – consulting teachers to test at risk students
  - b. BEP funds
3. Consider approval of the following Federal Projects Budget Amendments, Fund 142, as submitted:
  - a. SPED - Preschool (IDEA) carryover funds
  - b. TAG2 funds
  - c. SPED Federal IDEA Part B funds

**D. Consider approval of the Overnight/Out-of-State Field Trip Report.**

**E. Consider approval of the Grant Report, as submitted.**

**F. Other**

1. Consider approval of allowing Cookeville High School (CHS) students to compete on a cooperative bowling team with

Upperman High School (UHS) students in compliance with TSSAA bylaws.

2. Consider approval to renew the preventive maintenance contract with Johnson Controls for Cookeville High School's Primary Air Conditioning Equipment for one year commencing on November 1, 2008, with a one year renewable term, in the annual amount of \$20,818.40, as recommended by John Magura, Maintenance Supervisor.
3. Consider approval for Tom Hotsinpiller to coach the following three (3) sports at ATMS for the 2008-2009 school year:
  - Football, Head Coach, 8<sup>th</sup> grade 9%
  - Girls' Golf Coach 3%
  - Boys' Golf Coach 3%

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **Hargis** requested to add to the agenda to discuss conducting the Board meetings at an earlier time.

**ACTION:** Mr. **HARGIS** made a motion to approve adding to the agenda a discussion of conducting the Board meetings at an earlier time. Mr. **CRABTREE** seconded the motion.

**ACTION:** Mr. **BROWN** amended the motion to include conducting a thirty (30) minute work session prior to the Board meetings. Mr. **CRABTREE** seconded the amended motion.

**ACTION:** After Board discussion, the vote was taken on the motion as amended. Motion carried.

Mr. **McCORMICK** stated the Board would address this addition at the end of the agenda as Agenda Item II.H.

Mr. **McCORMICK** stated the Board would address Agenda Item II.A.1., Insurance Recovery – Jere Whitson Elementary Project Update; and recognized Alan Hill, Upland Design Group – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the Jere Whitson Elementary Project Update:

- Project proceeding
- Reviewed drawings of areas being addressed

- Reviewed areas being re-roofed
- Noted all asbestos had been addressed and removed from student areas
- Noted rail associated with the gym canopy may need to be addressed
- Project on schedule
- Next Project Progress meeting to be held on October 12, 2008, at 1:30 PM at the construction site

Dr. **Airhart** addressed Agenda Item II.A.3., Insurance Deductible/Self Insurance Fund, as follows:

- Meeting with Kim Blaylock, County Executive, on November 10, 2008, at 11:30 AM
- To discuss \$50,000 deductible
- Noted the Director of Schools and the Board Chairman are both members of the insurance committee

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1., New South Elementary and Middle; and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New South Elementary and Middle:

- Project ahead of schedule
- Targeting end of November to wrap up the construction documents
- Sending documents off to the State Fire Marshal for review
- Middle of December sending documents out to bid
- Start project construction first of February
- Reviewed preliminary drawings
- Noted grading project 80% complete

Dr. **Airhart** stated the following regarding Agenda Item II.B.1.b., Discuss Alternate #2, Grading of Athletic Fields:

- Asked Board if they would like to consider approval of bid Alternate #2
- To move forward with grading of the athletic fields
- Making good progress with site grading
- No problems to date
- Contingency monies have not been needed.
- Recommended approval of Alternate #2

Mr. **Miller** noted the bid for Alternate #2 was a good price.

**ACTION:** (II.B.1.b.) Mr. **CRABTREE** made a motion to accept Bid Alternate #2 for the Grading of Athletic Fields in the amount of \$111,000. Mr. **MAYNARD** seconded the motion. Motion carried.

Dr. **Airhart** stated Jim Shipley, City Manager, had informed her that the City would not be accepting the bid for Alternate #1 for the work on West Cemetery Road.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1.d., School Naming Selection Committee Recommendation; and recognized Dr. Marvin Barker, committee representative.

Dr. **Airhart** introduced the following individuals who had served on the Naming Selection Committee:

- Sharon Griggs – Curriculum Supervisor (5-12)
- Barbara Greeson – Curriculum Supervisor (PreK-4)
- Sandi Joslin – PCMS Principal
- Susan Wall – Park View secretary
- Janna Chambers – Capshaw guidance teacher
- Josie Heady – Cane Creek teacher
- Joyce Hayes – State Department of Education Regional Office
- Tom Short – Trademark Printing – PCMS School Adopter
- Dr. Marvin Barker – Retired, Provost TTU
- Larry Epps – Commissioner (District #1 Capshaw)
- Joel Cowan – Commissioner (District #6 – Park View/Cane Creek)
- George Halford – President/CEO of the Chamber of Commerce

Dr. **Barker** stated the following regarding the Naming Selection Committee recommendation:

- Received input for the public
- Discussed suggested names until committee reached consensus
- School Name recommendation – *Prescott*
- School Mascot recommendation – *Bulldogs*

**ACTION:** (II.B.1.d.) Mr. **CRABTREE** made a motion to approve *Prescott School* as the name and *Bulldogs* as the mascot.

Mr. **MAYNARD** stated he would second the motion if Mr. Crabtree agreed to amend his motion to name the school *Prescott Middle*.

Dr. **Airhart** suggested the Board consider naming the school *Prescott South Middle*.

**ACTION:** (II.B.1.d.) Motion failed for lack of a second.

**ACTION:** (II.B.1.d.) Mr. **CRABTREE** made a motion to name the school *Prescott South*. Mr. **HARGIS** seconded the motion.

The Board briefly discussed the concept of one or two schools on the site.

Dr. **Airhart** stated the State Department had informed her that if the Board decided to have two schools on the site, there would have to be two separate names.

**ACTION:** (II.B.1.d.) After Board discussion, Mr. **HARGIS** withdrew his second.

**ACTION:** Mr. **BROWN** made a motion to approve viewing the new South PreK-8 as two (2) separate facilities on the same property with joint core areas resulting in a separate elementary school and separate middle school. Dr. **JORDAN** seconded the motion.

The following roll call vote was taken:

Mr. Hargis – Yes  
Dr. Jordan – Yes  
Mr. McCormick – Yes  
Mr. Crabtree – No  
Mr. Brown – Yes  
Mr. Maynard – Yes  
Motion carried.

**ACTION:** (II.B.1.d.) Mr. **BROWN** made a motion to approve naming the two (2) schools *Prescott South Elementary* and *Prescott South Middle*. Dr. **JORDAN** seconded the motion.

The following roll call vote was taken:

Mr. Brown – Yes  
Mr. Crabtree – Yes  
Mr. McCormick – Yes  
Dr. Jordan – Yes  
Mr. Hargis – Yes  
Mr. Maynard – Yes  
Motion carried.

Dr. **Airhart** requested clarifications regarding the naming of the mascot.

The Board briefly discussed the naming of the mascot noting that there were two (2) separate gyms.

Dr. **Barker** stated the committee had only one recommendation for the naming of the mascot and that was the *Bulldogs*.

**ACTION:** (II.B.1.d.) Mr. **HARGIS** made a motion to approve the *Bulldogs* for the mascot for both the elementary and middle schools. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2., New Algood Elementary Project Update; and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New Algood Elementary Project Update:

- Project moving forward
- Working on starting the second story
- Project proceeding on schedule
- Fill was needed in the amount of approximately \$2,500

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.3., Sycamore Elementary Tile Project Update; and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the Sycamore Elementary Tile Project Update:

- Replaced tile in the corridors
- Attempted to fix tile in the classroom wing areas
- Not successful – both areas have defective tile and finish is not holding
- Manufacturer proposed options
- Tile is new but looks old

Dr. **Airhart** stated the Board was not receiving the product specified and recommended having the work redone as specified.

**ACTION:** (II.B.3.) Mr. **MAYNARD** made a motion to reject the tile and the manufacturer's offer and to require the company to reinstall new tile as specified. Mr. **HARGIS** seconded the motion. Motion carried.

Dr. **Airhart** noted due to the size of this project, it would have to be done next summer when the amount of time needed to complete the work would be available.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.4., Discuss approval of tile request; and recognized Dr. Airhart.

Dr. **Airhart** asked permission to go to the County Commission with a request for funds in the approximate amount of \$165,000 to complete two (2) additional tile projects: one (1) project at Baxter Elementary in the kindergarten wing, hallway, and cafeteria areas and one (1) project at Cane Creek Elementary in all the classroom areas, office and the library.

**ACTION:** (II.B.4.) Mr. **CRABTREE** made a motion to approve the director taking the request to the December County Commission meeting. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C., Policies; and recognized Dr. Airhart.

Dr. **Airhart** briefly reviewed Policy 2.804, Expenses and Reimbursements.

**ACTION:** (II.C.1.) Mr. **MAYNARD** made a motion to approve Policy 2.804, Expenses and Reimbursements, on seconded and final reading, as submitted. Mr. **BROWN** seconded the motion. Motion carried.

Dr. **Airhart** briefly reviewed Policy 3.206, Community Use of School Facilities, and Policy 5.608, Tutoring for Pay, and requested clarification from the Board regarding the policies conflicting.

Mr. **MAYNARD** requested the wording be corrected and the policies be placed on the December agenda for approval; and to allow the tutoring to continue as long as the teacher or coach would not be tutoring or coaching their own students or players.

Dr. **Airhart** briefly reviewed Policy 1.404, Appeals to and Appearances Before the Board, and the New Policy for Board Meeting Public Comment Protocol requesting direction from the Board regarding keeping things as they are or amending this policy.

**ACTION:** (II.C.3.a. and b.) Mr. **MAYNARD** made a motion to approve Policy 1.404, Appeals to and Appearances Before the Board, as submitted. Dr. **JORDAN** seconded the motion. Motion carried.

Dr. **Airhart** stated the following policies were recommended updates from Tennessee School Boards Association and recommend approval on first and final reading:

Policy 1.1061, Code of Ethics  
Policy 1.808, Registered Sex Offenders  
Policy, 5.114, Personnel Records  
Policy 6.304, Student Discrimination/Harassment and  
Bullying/Intimidation

**ACTION:** (II.C.3.c. and d.) Mr. **MAYNARD** made a motion to approve the following policies on first and final reading, as submitted:

- Policy 1.1061, Code of Ethics
- Policy 1.808, Registered Sex Offenders
- Policy 5.114, Personnel Records
- Policy 6.304, Student Discrimination/Harassment and Bullying/Intimidation

Mr. **BROWN** seconded the motion. Motion carried.

Dr. **Airhart** recommended Agenda Item II.C.6., Approval of the Annual Policy Review of Section 1: School Board Operations on first and final reading, as submitted.

**ACTION:** (II.C.6.) Mr. **BROWN** made a motion to approve the following Annual Policy Review of Section 1: School Board Operations on first and final reading, as submitted:

- a. Policy 1.100, School Board Legal Status and Authority
- b. Policy 1.101, Duties and Powers of the Board
- c. Policy 1.102, Board Members Legal Status
- d. Policy 1.104, Memberships
- e. Policy 1.105, School Board Legislative Involvement
- f. Policy 1.107, Board Member Conflict of Interest
- g. Policy 1.108, Nepotism
- h. Policy 1.200, Method and Election of Officers
- i. Policy 1.201, Duties of Officers
- j. Policy 1.202, Duties of Board Members
- k. Policy 1.203, New Member Orientation
- l. Policy 1.204, Board Member Development Opportunities
- m. Policy 1.205, Board-Director Relations
- n. Policy 1.300, Board Committees
- o. Policy 1.301, Executive Committee
- p. Policy 1.302, School Board Attorney
- q. Policy 1.303, Consultants
- r. Policy 1.400, School Board Meetings
- s. Policy 1.401, Public Hearings
- t. Policy 1.402, Notification of Meetings
- u. Policy 1.403, Agendas
- v. Policy 1.405, Rules of Order

- w. Policy 1.406, Minutes
- x. Policy 1.407, School Board Records
- y. Policy 1.501, Visitors to the Schools
- z. Policy 1.502, Board Meeting News Coverage
- aa. Policy 1.503, News Releases, News Conferences and Interviews
- bb. Policy 1.600, Policy Development and Adoption
- cc. Policy 1.601, Administrative Procedures
- dd. Policy 1.603, Administrative Reports
- ee. Policy 1.700, School District Goals
- ff. Policy 1.701, School District Planning
- gg. Policy 1.800, School Calendar
- hh. Policy 1.801, School Day
- ii. Policy 1.8011, Emergency Closings
- jj. Policy 1.8012, Extended School Day/Year Programs and School Age Childcare
- kk. Policy 1.802, Section 504 and ADA Grievance Procedures
- ll. Policy 1.803, Tobacco-Free Schools
- mm. Policy 1.804, Drug-Free Workplace
- nn. Policy 1.805, Use of Electronic Mail (e-mail)
- oo. Policy 1.806, Advertising and Distribution of Materials in Schools

Mr. **CRABTREE** seconded the motion. Motion carried.

Dr. **Airhart** stated the Board had now updated the entire policy manual and suggested the Board revisit the policy manual review in 2012.

Mr. **McCORMICK** stated the Board would address Agenda Item II.D., Discuss Board's Tennessee Legislative Network (TLN) Representative; and recognized Dr. Airhart.

Dr. **Airhart** stated in Policy 1.105, School Board Legislative Involvement, that the Board had just approved it states the following:

- *The Board shall annually select one (1) of its members serve as its representative to the Tennessee Legislative Network (TLN).*

Dr. **Airhart** stated Mr. Brown had brought this to her attention and stated interest in serving as the representative.

**ACTION:** (II.D.) Mr. **MAYNARD** made a motion to approve Mr. Brown as the Board's TLN representative. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.E., Quarterly Report; and recognized Dr. Airhart.

Dr. **Airhart** stated the Quarterly Report had been normally addressed on the Consent Agenda but due to the state of the budget had asked Mark McReynolds, Chief Financial Officer, to review the report.

Mr. McReynolds reviewed the Quarterly Report for the quarter ending September 2008.

Dr. **Airhart** reviewed budgetary considerations as follows:

**Salaries**

Description	Reallocation of Expense	Total Salary	Savings
CTE Supervisor	50% grant	\$64,697	\$32,349
Maintenance Supervisor	90% construction	\$58,864	\$52,978

Freeze funds until February	2008-09 GP Expended	Savings
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**Purchases**

Discretionary maintenance	school allocated funds	\$36,000	\$60,000
Copier, phone, postage	50% school funds	\$23,750	\$23,750
Library Books	10% decrease	\$6,000	\$6,000
Office Supplies	10% decrease	\$13,000	\$2,000
Furniture		\$28,000	\$20,000
Band equipment		\$0	\$15,000
On-line Lesson Plans		\$0	\$8,000

**Travel**

GP Professional Development	\$23,000	\$32,000
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**Total expended      \$129,750**

**Transportation**

Buses on 10am day	Dec 19/May 30	\$4,000
Bus Routes pickup	¼ mile to ½ mile beginning January	\$5,000

**Grand Total Savings \$261,077**

**ACTION:** (II.E.) Mr. **BROWN** made a motion to approve Dr. Airhart's budget considerations for reallocation of salaries, freezing of funds in purchases and travel, and transportation with the exception of the ¼ mile to ½ mile bus route pickup. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address the transportation policy issue of changing the bus route pickup from ¼ mile to ½ mile beginning in January.

**ACTION:** (II.E.) Mr. **BROWN** made a motion to approve making the bus route pickup from ¼ mile to ½ mile beginning in January. Mr. **CRABTREE** seconded the motion.

Dr. **Airhart** suggested the Board allow her to have prepared a presentation as to how this mileage change might affect our bus routes at the December Board meeting.

**ACTION:** After Board discussion, Mr. **BROWN** and Mr. **CRABTREE** withdrew their motion and second.

Mr. **McCORMICK** stated the Board would address Agenda Item II.F., Report Card; and recognized Dr. Airhart.

Dr. **Airhart** stated the State has the Report Card embargoed until November 11<sup>th</sup> and the presentation will have to be postponed until the December Board meeting.

Mr. **McCORMICK** stated the Board would address Agenda Item II.G., Request – Burks Middle School (BMS); and recognized Billy Heady, Monterey High School (MHS) football coach.

Mr. **Heady** briefly reviewed the MHS football program being feed by the football program in place at BMS and requested Board approval to allow Wilson County students to participate in the BMS football program.

Dan Rader, School Board Attorney, stated the following regarding the request:

- Against Board policy
- Legal Liability
- No authority to discipline these students
- Would not recommend approval of request

Mr. **CRABTREE** requested placing on the December agenda a discussion to allow out-of-county students if they wish to pay a tuition to attend Putnam County Schools.

Mr. **McCORMICK** stated the Board would address Agenda Item II.H., Changing the Board meeting time and establishing a work session ½ hour prior to the regular board meeting each month.

Mr. **BROWN** stated he had heard other systems hold ½ hour work sessions prior to their regular board meetings and they found them to be helpful.

**ACTION:** (II.H.) Mr. **BROWN** made a motion to approve having ½ hour work sessions prior to the regular board meetings. Mr. **CRABTREE** seconded the motion.

Mr. **MAYNARD** asked if the Board could wait until January’s Strategic Planning Meeting to discuss this possibility and the procedure that would be followed.

**ACTION:** (II.H.) After Board discussion, Mr. Brown and Mr. Crabtree withdrew their motion and second.

**ACTION:** (II.H.) Mr. **HARGIS** made a motion to approve moving the Board meeting time to 4:00 PM starting with December Board meeting. Mr. **CRABTREE** seconded the motion. Motion carried.

**ACTION:** Mr. **CRABTREE** made a motion to adjourn. Mr. **BROWN** seconded the motion. Motion carried.

The Board adjourned at 7:40 PM.

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Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Director of Schools