

As Consent Agenda item I.F.1.b. and I.F.1.c

I.F.1.b., Consider approval of Allison Painter receiving a 4.5% supplement for assistant freshman girls' basketball coach at Cookeville High School for the 2008-2009 school year.

I.F.1.c., Consider approval of Matt Hill receiving a 4.5% supplement for assistant freshman boy's basketball coach at Cookeville High School for the 2008-2009 school year.

As Consent Agenda item I.F.5.

Consider approval to **rescind** the following action taken at the September 4, 2008, regarding Consent Agenda item I.A.11.:

Consider approval to purchase a Video Surveillance System in the total amount of \$88,803.27 (Proposal Version 1 – customer-providing cabling) for Cookeville High School (CHS) from WREN Solutions (members of The Cooperative Purchasing Network (TCPN) to be paid from CHS general account.

As Agenda Item II.C.4.

Discuss Policy 2.804, Expenses and Reimbursements.

- Move

Agenda Item II.G., Discuss Property, to the first item under Board discussion.

ACTION: Mr. **MAYNARD** made a motion to approve the agenda, as amended. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** recognized Dr. Airhart with announcements.

Dr. **Airhart** made the following announcements:

- Recognized, congratulated and presented an *I Make A Difference Award* to Colonel Joe Uzelec for his major role in teaching his JROTC students to take charge in their lives and be the best students and citizens they could be for their families, their community and their country. Sergeant David Frazier, Cadet Captains Crabtree, Farmer, and Hodges were present to accept the award for Colonel Uzelec, , who was unable to be in attendance due to being transferred to a different facility.

- Recognized and congratulated the following 2007-2008 Retiring Teachers:

<i>Sandy Bathke</i>	<i>Cornerstone Middle</i>	<i>12 years of experience</i>
<i>Janice Blaylock</i>	<i>Northeast Elementary</i>	<i>30 years of experience</i>
<i>Anna Faye Burgess</i>	<i>Northeast Elementary</i>	<i>32 years of experience</i>
<i>Susan Carter</i>	<i>Avery Trace Middle</i>	<i>32 years of experience</i>
<i>Ron Chambers</i>	<i>Avery Trace Middle</i>	<i>38 years of experience</i>
<i>Janice Cox</i>	<i>Upperman High</i>	<i>32 years of experience</i>
<i>Kim Decker</i>	<i>Dry Valley School</i>	<i>31 years of experience</i>
<i>Shirley Dietz</i>	<i>Jere Whitson Elementary</i>	<i>38 years of experience</i>
<i>Nancy Fitzpatrick</i>	<i>Baxter Elementary</i>	<i>30 years of experience</i>
<i>Arlee Freeman</i>	<i>Algood K-8</i>	<i>31 years of experience</i>
<i>Rebecca Holbrook</i>	<i>Systemwide</i>	<i>29 years of experience</i>
<i>Linda Lee</i>	<i>Jere Whitson Elementary</i>	<i>28 years of experience</i>
<i>Linda Loftis</i>	<i>Sycamore Elementary</i>	<i>35 years of experience</i>
<i>Wanas Martin</i>	<i>Dry Valley School</i>	<i>34 years of experience</i>
<i>Connie McBride</i>	<i>Cookeville High</i>	<i>38 years of experience</i>
<i>Janice Neal</i>	<i>Sycamore Elementary</i>	<i>42 years of experience</i>
<i>Terry Qualls</i>	<i>ParkView Elementary</i>	<i>20 years of experience</i>
<i>Kathy Shanks</i>	<i>Cookeville High</i>	<i>32 years of experience</i>
<i>Rovene Treece</i>	<i>Baxter Elementary</i>	<i>30 years of experience</i>
<i>Betty Weber</i>	<i>Northeast Elementary</i>	<i>44 years of experience</i>
<i>Patricia Wilmoth</i>	<i>Cookeville High</i>	<i>26 years of experience</i>

- Recognized and congratulated the following Cookeville High School FFA Horse Judging Team that won the state contest on September 9, 2008, against sixty-three (63) other teams:

Ben Walker, Marissa Sealy, Lindsay Hensley (also 2nd high individual in the contest), and Katie Clark

- Noted Special Called Meeting to be held on Wednesday, October 8, 2008, @ 11:00 AM

Mr. McCORMICK stated the Board would address approval of the Minutes.

ACTION: Mr. **BROWN** made a motion to approve the Minutes of the Regular Board Meeting, Thursday - September 4, 2008 @ 5:30 PM. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address approval of the Consent Agenda, as amended and asked if the Board had any item they would like removed for discussion.

ACTION: (I.A.1. – I.F.5.) Mr. **BROWN** made a motion to approve the following Consent Agenda, per the recommendation of the Director of Schools, as submitted and amended with the additions of Consent Agenda items I.B.2., I.B.3., I.F.1.b., I.F.1.c., and I.F.5.:

I. Consent Agenda

A. Approval of Purchases/Payments

1. Consider approval of payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$3,126.85 for reimbursable architectural fees related to the Jere Whitson renovation to be paid from 177-91300-304, Architects.
2. Consider approval of payment to GEOServices, LLC – Seymour, Tennessee in the amount of \$3,809.00 for Construction Quality Assurance services from August 3 – August 30, 2008, related to the Algood Elementary School project to be paid from 179-91300-308-ALGOO, Consultants.
3. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$9,235.29 for professional architectural services and reimbursable expenses related to the Algood Elementary school project through August 31, 2008, to be paid from 179-91300-304-ALGOO, Architects.
4. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$180,837.62 for professional architectural services and reimbursable expenses related to the South PreK-8 school through August 31, 2008, to be paid from 179-91300-304-NEWK8, Architects.
5. Consider approval of payment in the amount of \$395.91 to Bass, Berry and Sims, PLC – Nashville, Tennessee for legal services through September 3, 2008, relative to Algood Elementary School to be paid from 179-91300-311-ALGOO, Legal Services.
6. Consider approval of payment to Bass, Berry & Sims – Nashville, Tennessee in the amount of \$11,167.08 for legal services related to Algood Elementary School and the New South PreK-8 School through August 26, 2008, to be paid from the following accounts: 179-91300-331-ALGOO, Legal Services in the amount of \$3,126.78 and 179-91300-331-NEWK8, Legal Services in the amount of \$8,040.30.

7. Consider approval of the purchase for ESL System wide of two (2) MacBooks for teacher use at \$1,199 each in the total amount of \$2,98.00 to be paid from Title III.A. funds – account 142-72210-790-301

8. Consider approval to purchase the following equipment for Title I schools in the total amount of \$40,288.66 to be paid from 142-71100-722-101 for student use and in the total amount of \$207,556.31 to be paid from 142-72210-790-101 for teacher use:

a. Baxter Elementary School

Seven (7) Promethean Active Boards 78USB/Serial Bluetooth PRM-AB78B-&US2 with cables, adapter/coupler, surface mount, and Epson Powerlite Projector @ \$3,268.50 each in the total amount of \$22,879.50

b. Burks Middle School

- One (1) MacBook for teacher use in the total amount of \$1,199.00
- Two (2) HP Laserjet P4014n printers for teacher use @ \$629.00 each for a total amount of \$1,397.98
- Four (4) Elmo Teacher's Tool for teacher use @ \$629.00 each in the total amount of \$2,516.00
- Four (4) Promethean Active Boards 78USB/Serial Bluetooth PRM-AB78B-US2 with cables, adapter/coupler, mounts, and Epson Powerlite Projector @ \$3,268.50 each in the total amount of \$13,074.00
- One (1) Xserve Server for school use @ \$2,924.00 each for a total amount of \$2,924.00

c. Cane Creek Elementary School

- Thirty-two (32) 17" 1.83 Ghz White 160 HD Combo Drive for students @ \$899.00 each in the total amount of \$28,768.00
- Two (2) Promethean Active Boards 78USB/Serial Bluetooth PRM-AB78B-US2 with cables, adapter/coupler, mounts, and Epson Powerlite

Projector @ \$3,268.50 each in the total amount of \$6,537.00

d. Jere Whitson Elementary School

- Twelve (12) Promethean Active Boards 78USB/Serial Bluetooth PRM-A78B-US2 with cables, adapter/coupler, mounts, and Epson Powerlite Projector @ \$3,268.50 each in the total amount of \$39,222.00
- Two (2) Chart Caddy Carts for teacher use @\$145.45 each in the total amount of \$290.90
- Twenty-five (25) iPod Nano, 8 GB for teacher use @ \$149.00 each in the total amount of \$3,725.00
- Five (5) 13" White 2.1 GHz MacBooks for student use @ \$999.00 each in the total amount of \$4,995.00
- One (1) Smart Option Multi-classroom Mobile Lab for student use (30 NEO 2 and 3 free receivers) @ \$6,515.66 each

e. ParkView Elementary School

- Six (6) Promethean Active Boards 78USB/Serial Bluetooth PRM-AB78B-US2 with cables, adapter/coupler, mounts, and Epson Powerlite Projector @\$3,268.50 each in the total amount of \$19,611.00
- Three (3) Promethean ActivSlate @ \$495 in the total amount of \$1,485.00
- Two (2) HP 3600N 17/17PPM Printer @ \$248.99 each in the total amount of \$497.98
- Thirteen (13) Elmo 9419 TT-02S DIG PRES @ \$670.52 each in the total amount of \$8,716.76
- Nine (9) Balt Presentation Carts 40X18X30 @ \$196.41 each in the total amount of \$1,767.69

f. Sycamore Elementary School

- Seven (7) Promethean Active Boards 78USB/Serial Bluetooth PRM-AB78B-US2 with cables, adapter/coupler, mounts, and Epson Powerlite Projector @ \$3,268.50 each in the total amount of \$22,879.50

g. Uffelman Elementary School

- Eighteen (18) Promethean Active Boards 78USB/Serial Bluetooth PRM-AB78B-US2 with cables, adapter/coupler, mounts, and Epson Powerlite Projector @ \$3,268.50 each in the total amount of \$58,833.00

9. Consider approval to pay the Tennessee Department of Environment and Conservation in the amount of \$4,000 for an application fee for a Notice of Intent for a storm-water review related to the New South PreK-8 School Project to be paid from 179-91300-399-NEWK8, Other Contracted Services.

B. Approval of Bids

1. Consider approval of the School Bus Bid from Central States Bus Sales, Inc. – Lebanon, Tennessee, as submitted on the bid tally sheet.
2. Consider approval to bid the installation of the structured cabling infrastructure for the data, voice, intercommunications and video distributions systems for the future Algood Elementary School to be paid from 179-91300-304-ALGOO, Capital Projects.
3. Consider approval to sell transportation surplus vehicles by sealed bid.

C. Budget Amendments/Line Item Transfers

1. Consider approval of the following Federal Projects Budget Amendments, Fund 142, as submitted:
 - a. Special Education – Preschool
 - b. TAG 2
 - c. Career Technical Education –Perkins
 - d. Youth Violence and Drug Use Prevention Grant (and rescind the previous action taken on this grant at the September 4, 2008, Consent Agenda item I.C.2.a.)
 - e. Federal Programs – Title I.A. (101) Cane Creek
 - f. Federal Programs – Title I.A. (101) Set Aside

2. Consider approval of the following Federal Projects Line Item Transfer, Fund 142, as submitted:
 - a. Grant Dept. – MSP Grant
3. Consider approval of the following General Purpose School Budget Amendments, Fund 141, as submitted:
 - a. Special Education – Transition Program
 - b. Coordinated School Health Program
 - c. Special Education – VPCRE Grant
 - d. Special Education – Frontier
 - e. Special Education – Tennessee Learn & Serve Grant
 - f. Maintenance
 - g. Maintenance
4. Consider approval of the following General Purpose School Line Item Transfers, Fund 141, as submitted:
 - a. Special Education – VOCRE Grant
 - b. Special Education – TPDS Grant
 - c. GRWRI Grant
 - d. Certified Substitutes
 - e. Certified Substitutes

D. Consider approval of the Overnight/Out-of-State Field Trip Report.

E. Grant

1. Consider approval of the Grant Report, as submitted.

F. Other

1. Supplement Approvals
 - a. Consider approval of Brian Rohr receiving the following three (3) supplements for the 2008-2009 school year at Cookeville High School (CHS):

Boys Tennis	6%
Girls Tennis	6%
Assistant Girls Basketball/Freshman	9%

- b. Consider approval of Allison Painter receiving a 4.5% supplement for assistant freshman girls' basketball coach at Cookeville High School for the 2008-2009 school year.
 - c. Consider approval of Matt Hill receiving a 4.5% supplement for assistant freshman boys' basketball coach at Cookeville High School for the 2008-2009 school year.
- 2. Consider approval to enter into an agreement with Carwile Mechanical Contractors – Cookeville, Tennessee in the amount of \$3,125.00 to furnish and install hot/chilled water control valve; blank off outside air duct; reconnect existing power wiring; and start-up unit for the existing unit in the Technology Room at CHS.
 - 3. Consider approval to enter into an agreement with Carwile Mechanical Contractors – Cookeville, Tennessee in the amount of \$8,650.00 to furnish and install a two (2) ton split A/C only unit with all necessary duct, piping and controls for the server room on the second floor at CHS.
 - 4. Consider approval of the State of Tennessee Department of Education Report of School System/School Compliance, as submitted.
 - 5. Consider approval to rescind the following action taken at the September 4, 2008, regarding Consent Agenda item I.A.11:

Consider approval to purchase a Video Surveillance System in the total amount of \$88,803.27 (Proposal Version 1 – customer providing calling) for Cookeville High School (CHS) from WREN Solutions (members of The Cooperative Purchasing Network (TCPN) to be paid from CHS general account.

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.G., Discuss property; and recognized Dr. Airhart.

Dr. **Airhart** recognized Dr. Robert Bell, President Tennessee Tech University, with a proposal for the Board.

Dr. **Bell** stated the following regarding Tennessee Tech University's (TTU) proposal:

- TTU and TTU's Foundation proposed to partner with Putnam County School Board regarding Prescott Central Middle School (PCMS)
- Proposed to purchase PCMS including all the properties and building associated with PCMS effective immediately
- In the amount of the School Board's appraisal price of \$2,620,000
- As part of this proposal, TTU offered to lease the building and the grounds back to the School Board for the period between now and the time of the move to their new facilities.
- Noted the building would be owned by the TTU Foundation to benefit the university and the community.
- Noted the university's intention was to house, operate and to maintain the property in the same manner as other campus buildings.

Dr. **Airhart** stated Dan Rader, School Board Attorney, had reviewed the contract and created a lease option agreement that would be reviewed by both parties.

Mr. **Rader** stated he had reviewed the contract and had prepared the lease allowing the Board to continue to use the property for up to three (3) years at approximately \$10,000 per month (equivalent to 5% of the purchase price) with an agreement to keep the property up in its present condition and with its present insurance until it was turned over to TTU's Foundation.

ACTION: (II.G.) Mr. **CRABTREE** made a motion to approve the TTU and TTU Foundation's proposal to purchase Prescott Central Middle School (PCMS) in the amount of \$2,620,000 including approval of the option to lease PCMS for up to three (3) years at approximately \$10,000 per month per the finalized lease option agreement. Mr. **HARGIS** seconded the motion.

Mr. **Rader** stated both Mr. Brown and Dr. Jordan had requested him to investigate if they had any conflict of interest as employees of Tennessee Tech University in voting for this proposal; and noted it would only be an indirect conflict as neither could profit from the sale of PCMS.

Mr. **BROWN** stated he was an employee of TTU in the computer science department.

Dr. **JORDAN** stated he also was an employee of TTU in the biology department.

After Board discussion, the following roll call vote was taken:

- Mr. Hargis – Yes
 - Dr. Jordan – Yes
 - Mr. McCormick – Yes
 - Mr. Crabtree – Yes
 - Mr. Brown – Yes
 - Mr. Maynard – Yes
- Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.A.1., Insurance Recovery – Jere Whitson Elementary bid recommendation; and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the insurance settlement for Jere Whitson Elementary:

- Insurance settlement conclusion occurred on 9/29/08
- Claim breakdown
 - \$2,623,210 Building
 - \$37,780 Engineering
 - \$927,231 Contents
 - \$14,745 Claim Presentation
 - \$14,019 Extra Expenses (refrigerator rental, employee overtime, employee travel (food service))
- Liability Limits
 - \$10,000 Personal Property
 - \$250,000 Code and Ordinance
- Total Claim \$3,876,986
- Insurance Payments
 - \$2,839,005 Payments thus far
 - \$1,037,981 Payments owed

- JW Reconstruction
 - \$2,828,892 Mid-State Construction base bid (low bidder)
 - \$2,487,000 Insurance Reimbursement

- Not covered by Insurance
 - \$341,892 Code Upgrade/Theft

- Bid Alternates = \$251,521
 - \$41,030 Window Replacement
 - \$34,046 Canopy (entry)
 - \$85,025 Canopies (entry/ramp)
 - \$31,683 Gymnasium Re-roof
 - \$9,981 Technology Cable Trays
 - \$9,245 Gym Ceiling Paint
 - \$3,467 Electrical Upgrade – 1 room
 - \$35,090 Building Painting

- Total Cost above what insurance will cover = \$557,413
 - \$341,892 Code Upgrade/Theft
 - \$251,521 Bid Alternates

Mr. **Rader** stated appreciation of the work done on the Board's behalf in processing the Jere Whitson insurance claim by Legge Insurance, Cincinnati Insurance, Debbie Gernt, and Kathleen Airhart.

Mr. **McCORMICK** recognized Neal Richardson, Upland Design Group – Crossville, Tennessee, regarding the Jere Whitson bid recommendation for the additions and renovations.

Mr. **Richardson** stated the following regarding the Jere Whitson bid:

- Received bids on May 23, 2008
- Low bidder, Mid-State Construction Company – Cookeville, Tennessee
- Have worked with this company on a number of projects
- Very comfortable with them building this project
- Prime contractors on plumbing and HVAC are Carwile Mechanical and Lakeland Electric.
- Base bid = \$2,812,892
- Received letter from Mid-State Construction Company today stating they had carefully reviewed their bid and all quotes from suppliers and

subcontractors allowed them to believe they could build a quality project for the price that had been submitted.

- Received final approval from the State Fire Marshall today
- Ready to break ground and start construction
- Recommended awarding the construction contract to the low bidder, Mid-State Construction Company – Cookeville, Tennessee

ACTION: (II.A.1.) Mr. **CRABTREE** made a motion to award the Jere Whitson Additions and Renovations bid to the low bidder, Mid-State Construction Company – Cookeville, Tennessee in the base bid amount of \$2,812,892. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** recognized Allen Hill, Upland Design Group – Crossville, Tennessee regarding bid alternates.

Mr. **Hill** stated the following regarding the Jere Whitson bid alternates:

- Alternate #1 – Window Replacement in the amount of \$41,030
 - Front, oldest portion of the building
 - Windows in poor condition
- Alternate #2 and #3 are combined – Canopies (entry/ramp)
 - Alternate #2 in the amount of \$34,046 for only the entry canopy
 - Alternate #3 in the amount of \$85,025 replaces both the entry canopy and the one on the side that goes down to the gym
 - Noting if the Board decided to approve Alternate #3 no action would be necessary on Alternate #2 as that work would be included in Alternate #3
- Alternate #4 – Re-roofing of the Gymnasium in the amount of \$31,683
- Alternate #5 – Technology Cable Trays in the amount of \$9,981
- Alternate #6 – Gym Ceiling Paint in the amount of \$9,245
- Alternate #7 – Electrical Upgrade – 1 room in the 1993 addition to allow that classroom to be used as a computer lab in the amount of \$3,467
- Alternate #8 – Building Painting of the portion still standing in the amount of \$35,090

Dr. **Airhart** recommended approval of Alternates #1, #3, and #8.

Mr. **Hill** stated the existing gym roof was a smooth surface built-up roof on a wood board deck without insulation; leak free to his knowledge; but noted it was an old roof.

The Board briefly discussed the four (4) alternates mentioned.

ACTION: (II.A.1.) Mr. **MAYNARD** made a motion to approve Alternates #1 (window replacement) in the amount of \$41,030, #3 (canopies - entry/ramp) in the amount of \$85,025, and #8 (building painting) in the amount of \$35,090. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Alternate #4, Gymnasium Re-roof.

The Board agreed to ask County Maintenance to inspect the roof before making any decision regarding Alternate #4.

Mr. **McCORMICK** stated the Board would address Alternate #5, Technology Cable Trays.

ACTION: (II.A.1.) Mr. **BROWN** made a motion to approve Alternate #5, Technology Cable Trays, in the amount of \$9,981. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Alternate #6, Gym Ceiling Paint.

The Board agreed to reserve any decision on Alternate #6 until completion of the project and revisit the issue if the smoke smell in the building remained an issue.

Mr. **McCORMICK** stated the Board would address Alternate #7, Electrical Upgrade for one room.

ACTION: (II.A.1.) Mr. **CRABTREE** made a motion to approve Alternate #7, Electrical Upgrade for one room, in the amount of \$3,467. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **MAYNARD** asked if the total project number given earlier included the \$50,000 deductible from the county's self insurance fund; and Dr. **Airhart** stated we would still need to go back and get the \$50,000.

Mr. **MAYNARD** stated once the contract was settled, we needed to request our \$50,000.

Mr. **Rader** stated the following information regarding the insurance issue:

- \$221,000 still remaining for replacement cost to purchase items after occupancy of the building
- Possibility the insurance company might advance those funds.
- Recommended Board authorize Dr. Airhart to execute these final documents so the insurance company could pay these remaining funds rather than waiting for the next Board meeting
- Noted this would not be the final claim against the insurance company.

ACTION: (II.A.) Mr. **MAYNARD** made a motion to authorize the Director to sign off on the insurance documents, as recommended by Dan Rader. Mr. **BROWN** seconded the motion. Motion carried.

The Board briefly discussed the environmental condition of the facility.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1., Status of the Early Release Site Development Package bid; and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the bid:

- Receiving bids this Friday at 1:00 PM
- Reviewing bids and making a recommendation at the Special Called Board Meeting on Wednesday, October 8, 2008, at 11:00 AM
- Base bid included the building, drives and parking areas and preparing the building pad for this project
- Alternate #1 which had to do with the City's involvement was for the grading work for the extension at West Cemetery Road
- Alternate #2 was for grading on the southern portion of the property for the athletic fields

The Board discussed the West Cemetery Road work and the involvement of the City and requested the Director to contact the City tomorrow regarding the grading work on West Cemetery Road asking for a representative to be present at the October 8, 2008, Special Called Board meeting.

Mr. **Miller** stated the following regarding the New South Elementary and Middle School Project:

- Targeting the Fall of 2010 for occupancy of the building
- Project timeline very tight
- Some interest expressed in geothermal for this project
- Additional cost would be \$11.00 per sq. ft.

- Savings payback would take 5 to 7 years.

The Board briefly discussed the possibility of including geothermal in the New South PreK-8 Project and Mr. **Miller** stated it would require an additional redesign time of two weeks.

The Board noted the present project budget did not support geothermal; and Mr. **Miller** stated completing two designs for the project would cost approximately an additional amount of \$50,000 and \$60,000 for completing half the building.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2., New Algood Elementary; and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New Algood Elementary:

- Recommended approval of payment to Mid-State Construction Company for application payment #001

ACTION: (II.B.2.a.) Mr. **CRABTREE** made a motion to approve payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$911,377.94 for application payment #001 related to the Algood Elementary School project to be paid from 179-91300-706-ALGOO, Building Construction. Mr. **BROWN** seconded the motion. Motion carried.

- Recommended approval of PCO #03 for four (4) additional projection screens

ACTION: (II.B.2.b.) Mr. **MAYNARD** made a motion to approve PCO #03 in the amount of \$1,179.60 for four (4) additional projection screens. Mr. **CRABTREE** seconded the motion. Motion carried.

- Recommended approval of PCO #04 undercutting of unsuitable soils

ACTION: (II.B.2.c.) Dr. **JORDAN** made a motion to approve PCO #04 in the amount of \$2,790.00 for undercutting unsuitable soils. Mr. **CRABTREE** seconded the motion. Motion carried.

Dr. **Airhart** stated regarding Agenda Item II.B.2.d. the Board was obligated to enter into a Retainage Agreement noting the correction of the account being established for five (5) percent not ten (10) percent; and recommended approval after review by Dan Rader, School Board attorney.

ACTION: (II.B.2.d.) Mr. **BROWN** made a motion to approve entering into a Retainage Agreement with Mid-State Construction – Livingston, Tennessee and The Community Bank of the Cumberland – Cookeville, Tennessee during the duration of the Algood Elementary School project whereas an interest bearing escrow account will be established to account for five (5) percent of all Mid-State Construction payment requests per contract pending review by Dan Rader, School Board attorney. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.3., Sycamore Flooring Project Update; and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding Sycamore Flooring Project Update:

- Held multiple meetings with Dr. Airhart, Ed Wheaton - Sycamore Elementary principal, and the contractor
- Had issue with the tile that had been installed at Sycamore
- Manufacturer provided tile that did not have the manufacturer's finish on it.
- Included manufacturer in an attempt to resolve the issue
- Talked about scheduling work during Fall Break
- Too much work to have completed in that time period
- Planning to complete the corridors over Fall Break replacing the damaged floor tile and installing the new floor tile
- Completing the remainder of the work over Christmas Break

The Board recessed at 7:10 PM and reconvened at 7:25 PM.

(Mr. Crabtree did not return to the meeting after the recess.)

Mr. **McCORMICK** stated the Board would address Agenda Item II.C., Policies; and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the major rewrite of Policy 5.604, Overtime Pay of Support Personnel and Policy 2,802, Payroll Procedures:

- Policy addressed Snow Day/make up of time.
- If policy passes, when would it be effective? (Immediately or next fiscal year)

Mr. **Rader** stated anything that changes the compensation or the benefits to an employee in mid-year would always create a problem and the safest course for the Board to take would be to pass the policy effective July 1, 2009.

Mr. **BROWN** asked what would be the desire of State Audit regarding this matter; and Dr. **Airhart** stated the audit had stated concerns regarding our practice not referring back to policy.

ACTION: (II.C.1.) Dr. **JORDAN** made a motion to approve Policy 5.604, Compensation Guides for Support Personnel and Non-certified Employees, on second and final reading, as submitted, effective July 1, 2009. Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C.2., Consider approval of Policy 4.302, Field Trips and Excursions, on first and final reading, as submitted.

Dr. **Airhart** recommended the change to Policy 4.302 that would require both out-of-county and overnight trips be approved at the Board level.

ACTION: (II.C.2.) Dr. **JORDAN** made a motion to approve Policy 4.302, Field Trips and Excursions, on first and final reading, as submitted. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C.3., Consider approval of the Annual Policy Review of Section 3: Support Services; and asked if the Board wanted to remove any policy for discussion or simply approve all the policies in one motion.

ACTION: (II.C.3.a.-q.) Mr. **BROWN** made a motion to approve the following Annual Policy Review of Section 3: Support Services, on first and final reading, as submitted:

- a. Policy 3.100, Business Management Goals/Objectives
- b. Policy 3.200, Buildings and Grounds Management
- c. Policy 3.201, Safety
- d. Policy 3.202, Emergency Preparedness Plan
- e. Policy 3.203, Crisis Management
- f. Policy 3.205, Security
- g. Policy 3.206, Community Use of School Facilities
- h. Policy 3.300, Equipment and Supplies Management
- i. Policy 3.301, Equipment & Supplies Leasing/ Renting
- j. Policy 3.400, Student Transportation Management
- k. Policy 3.401, Scheduling and Routing
- l. Policy 3.402, Special Use of School Vehicles
- m. Policy 3.403, Traffic and Parking Controls
- n. Policy 3.404, Private Vehicles
- o. Policy 3.500, Food Service Management

- p. Policy 3.600, Insurance Management
- q. Policy 3.601, Student Insurance Program

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C.4., Discuss Policy 2.804, Expenses & Reimbursements; and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding Policy 2,804, Expenses & Reimbursements:

- State mileage rate would be increasing effective 10/1/08.
- Policy required that State guidelines be followed for reimbursement of mileage and daily food allowance.
- If Board reimburses at the new mileage rate, the impact to this year's budget would be approximately \$10,000 for in-county travel and approximately \$3,100 for professional development travel expenses.
- Total impact to the budget approximately \$13,100
- This mileage increase had not been anticipated or included in the budget.
- Present policy, as written, would require the new mileage rate to be followed.
- If policy language was changed to include any rate change(s) becoming effective in the next fiscal year, the new budget would then reflect that increase.

ACTION: (II.C.4.) Dr. **JORDAN** made a motion to continue to pay the present mileage rate of .46 cents a mile until the new fiscal budget. Mr. **HARGIS** seconded the motion.

Dr. **Airhart** stated she would bring back the policy next month with the necessary language included.

ACTION: (II.C.4.) After Board discussion, the vote was taken. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.D., Supplement Proposals; and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding Supplement Proposals:

- At September 4, 2008, Board meeting, the Board discussed taking action regarding supplements.
- The proposal included the following for the next school year:
 - Head coaches, academic sponsors, and athletic directors would remain at the percentage rate.
 - Assistant coaches would be moved to the flat rate.

- After analyzing all the possibilities of how that would play out in the budget, the result was a greater cost to the Board, not a savings.
- Still short about \$7,000 in savings even with the transfer of supplements to new personnel

Mr. **Rader** stated this would be the last year that the supplement freeze would be in effect; so if the Board wanted to extend the freeze that had been enacted, this would be the time to move forward on that as well.

ACTION: (II.D.) Mr. **MAYNARD** made a motion to rescind the action taken on supplements at the September 4, 2008, Regular Board meeting; to send it back to the supplement committee that the Board previously had in place; to have the committee come back to the Board with another recommendation; and also to extend the freeze of supplements permanently at the 2006-2007 rate.

Mr. **BROWN** seconded the motion.

The Board briefly discussed the supplements.

ACTION: (II.D.) After Board discussion, the following roll call vote was taken:

Mr. Maynard – Yes
 Mr. Brown – Yes
 Mr. McCormick – Yes
 Dr. Jordan – Yes
 Mr. Hargis – No
 Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.E., Recommendations – Public Forum; and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding recommendations for the Public Forum:

- Mr. Crabtree had suggested moving the Public Forum time from after adjourning the meeting to placing it on the agenda.
- Mr. Hargis had requested a document be prepared by the Director regarding how the Public Forum could be addressed.
- Prepared two (2) documents:
 - Current practice for Board Meeting Public Comment Protocol with one (1) change on:
 - *#5 – requests to speak during Public Comment on topics must be received by the board secretary no later than 1 week prior to the board meeting*

- To changing the deadline to 72 hours prior to the meeting
- Proposed change to protocol allowing board participation during the public forum
 - Briefly reviewed the highlights of each document
 - Noted she did not have any problem with the way things were address at present but simply submitting the information as requested.

Mr. **McCORMICK** stated Mr. Crabtree had to leave and he suggested that the Board put this off for another month when he could be present.

ACTION: (II.E.) Mr. **MAYNARD** made a motion to differ any action until next month. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.F., 403(b) Compliance Report; and recognized Mark McReynolds, Chief Financial Officer.

Mr. **McReynolds** briefly presented the 403(b) Compliance Report noting the changes that the IRS had set forth; and recommended entering into agreement with The TDS Group – Citrus Heights, California to provide the Putnam County Board of Education’s 403(b) Tax Sheltered Annuity Plan at no cost.

ACTION: (II.F.2.) Mr. **BROWN** made a motion to approve entering into an agreement with The TDS Group – Citrus Heights, California to provide Common Remitter and Compliance Services for the Putnam County Board of Education’s 403(b) Tax Sheltered Annuity Plan at no cost. Mr. **MAYNARD** seconded the motion. Motion carried.

ACTION: Mr. **MAYNARD** made a motion to adjourn. Mr. **BROWN** seconded the motion. Motion carried.

The Board adjourned at 8:10 PM.

Date

Chairman

Director of Schools