

MINUTES
Putnam County Board of Education
May 7, 2009

MEETING CALLED TO ORDER

The Putnam County Board of Education met at the Board of Education Building – Cookeville, Tennessee on Thursday, May 7, 2009. Chairman David McCormick convened the meeting at 4:00 PM.

PRESENT.....5
Eric Brown
Vern Crabtree
Robert Hargis
Ray Jordan
Jerry Maynard
David McCormick

ABSENT.....1
Robert Hargis

Mr. **McCORMICK** stated the Board would address approval of the agenda noting the deletion of Agenda Item II.F. from the agenda.

Mr. **CRABTREE** requested the removal for discussion of Consent Agenda Item I.F.6. and Mr. **McCORMICK** placed Consent Agenda Item I.F.6. at the end of the agenda for discussion.

ACTION: Dr. **JORDAN** made a motion to approve the agenda, as amended. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** recognized Dr. Kathleen Airhart, Director of Schools, with announcements.

Dr. **Airhart** made the following announcements:

- Recognized and congratulated Michael Choate, Cookeville High School (CHS) music teacher, and the members of the CHS All State Choir
- Recognized and congratulated Monterey High School (MHS) Virtual Enterprise students who received 1st Place in the company catalog competition at the International Trade Fair in New York City against the other U.S.A. competitors and fourteen (14) other countries

- Recognized and congratulated CHS Skills USA students who competed in the State Skills USA Championships in Chattanooga, Tennessee
- Recognized and congratulated the CHS FCCLA STAR (Students Taking Action with Recognition) students who participated in the STAR Events Competition in Nashville at the Tennessee FCCLA State Leadership Meeting April 7, 2009
- Recognized and congratulated the Algood 8th Grade Physical Science/Oceanography Class and their teacher, Justin Brown
- Recognized, congratulated and presented the *I Make A Difference Award* to the following group of individuals for their mentoring contributions to the bold, new online learning initiative - the VITAL (Virtual Instruction to Accentuate Learning) Program: Same Brooks, Justin Brown, Aliene Click, Darlene Hatcher, Brenda Huffine, Brian Miesch, Robert Miller, Robyn Nabors, Marsha Pauli, Adam West, Marianne Rohr, and Judy Schinbeckler.
- Recognized, congratulated and presented the *I Make A Difference Award* to Sharon Anderson for her insatiable drive to learn, discover, and apply innovative approaches to challenge and motivate all students to become life-long learners in her new role as Virtual Learning Coordinator for the VITAL Program
- Noted Monthly Energy Savings Report for March 2009
- Recognized and congratulated Uffelman Elementary for being the 6th school in Tennessee to receive the USDA's Healthier U.S. School Challenge Gold Award in the areas of Nutrition, Nutrition Education and Physical Activity
- Noted Teacher Appreciation Week (May 4-8, 2009)

Mr. **McCORMICK** stated the Board would address approval of the Minutes.

ACTION: Mr. **BROWN** made a motion to approve the following Minutes, as submitted:

Special Called Board Meeting – Wednesday, April 15, 2009 @ 6:00 PM
 Regular Board Meeting – Thursday, April 2, 2009 @ 4:00 PM

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address approval of the Consent Agenda noting the removal for discussion of Consent Agenda item I.F.6. and asked if the Board had any item they would like removed for discussion.

ACTION: (I.A.1. – I.F.7.) Mr. **MAYNARD** made a motion to approve the following Consent Agenda, per the recommendation of the Director of Schools, with the removal for discussion of Consent Agenda item I.F.6.:

I. Consent Agenda

A. Approval of Purchases/Payments

1. Consider approval of the purchase of K-2 Math Consumable and D’Nealian Handwriting workbooks in the amount of \$66,890.00 to be paid from 141-71100-499 MATER.
2. Consider approval of the following additional purchase of items that were “no bids” on the refill furnishings bid (Board approved on 4/2/09):

Wenger	\$2,260.00
School Health Corp.	\$778.18
Sammons Preston	\$4,521.76
Tessco	\$2,104.00 – Addition to library furniture – no bid attached
Education Works	\$680.00
Abilitations	\$361.91
Appliance Mart	\$2,144.80
Gaylord	\$3,854.54
School Specialty	\$1,046.52
School Specialty	\$4,270.70

B. Bids

1. Permission to Bid

- a. 2009-2010 Lawn Maintenance Contract for the following schools:
 - Elementary Baxter and Uffelman
 - Middle Burks and Cornerstone
 - High CHS, MHS, and UHS

2. Bid Approval

- a. Consider approval of the following 2009-2010 System-wide Bids, as submitted on the bid tally sheets.
 - (1.) Air Filters
 - (2.) Light Bulbs
 - (3.) Transportation: Petroleum Products, Automotive Parts, Bus Tires
 - (4.) Paint
 - (5.) Fire Suppression
 - (6.) Fire Alarm Inspection
 - (7.) Pest Control
 - (8.) Sprinkler Inspection & Testing
 - (9.) Copy Paper
 - (10.) Disposable Paper
 - (11.) Carpet
 - (12.) Emergency & Exit Lights

- b. Consider approval of the Jere Whitson Equipment/Smallwares bid, as follows:
 1. Reach-in refrigerator and smallwares from the low bidder, Strategic Equipment – Knoxville, Tennessee, in the total amount of \$7,928.02 to be paid from Food Nutrition funds.

 2. Shortening disposal unit and smallwares from the low bidder, Katom – Russellville, Tennessee, in the total amount of \$9,729.59 to be paid from Food Nutrition funds.

 3. Booster Heater, Two Burner Range, Ice Machine and smallwares from the low bidder, Mobile Fixtures – Nashville, Tennessee in the total amount of \$8,990.31 to be paid from Food Nutrition funds.

3. Permission to Sell by Auction

- a. Consider approval to sell by auction excess vehicles from the Cookeville High School (CHS) auto mechanics class with all proceeds to be placed into the CHS CTSO Club funds.
- b. Consider approval to sell by auction the Construction Technology houses at Cookeville, Monterey, and Upperman High Schools with all proceeds to be placed into the respective high school vocational trades accounts.

C. Budget Amendments/Line Item Transfers

- 1. Consider approval of the following General Purpose School Budget Amendment, Fund 141, as submitted:
 - a. To budget for donation to Social Skills Camp Summer School Program for Children with Autism Spectrum Disorders
 - b. To reallocate Pre-K (VOLPK) Funds, as needed
 - c. To reallocate Pre-K (VOLEX) Funds, as needed
- 2. Consider approval of the following General Purpose School Line Item Transfers, Fund 141, as submitted:
 - a. To reallocate transportation funds, as needed
 - b. To better expend FED funds for extended school year
 - c. To budget funds in the USDA Grant to contract for greenhouse assistants
 - d. To better expend Tennessee Serve and Learn Grant funds for staff development
 - e. To better expend grant funds awarded for the Transition Program for SPED diploma Students: 18-22 Year Old Class
- 3. Consider approval of the following Federal Projects Budget Amendments, Fund 142, as submitted:
 - a. To budget Title III.A. (301) for additional revenue received

- b. To re-budget Title II.D. (231) as a result of overestimated revenue
- c. To budget Title II.A. (201) for additional revenue received
- d. To re-budget Title I (101) as a result of overestimated revenue
- e. To budget acceptance of rollover funds from MSP Project Year 2
- f. To budget Title I.A. (101) Baxter purchase of Promethean Boards
- g. To better utilize funds for Title I.A. (101) JereW according to program needs
- h. To better utilize funds for Reading First (123) according to program needs

D. Consider approval of the Overnight/Out-of-State Field Trip Report, as submitted.

E. Consider approval of the Grant Report, as submitted.

F. Other

- 1. Consider approval of the annual term Master Service Agreement for VOIP services to be provided by Education Networks of America (ENA) as per the Internet Connections VOIP Services E-Rate application (470 Application #679560000718785; Form 471; Certification: 690065), as submitted.
- 2. Consider approval of the Substitute Teacher Handbook, as submitted.
- 3. Consider approval of the following Summer School dates:
 - a. June 22 – July 17, 2009, at the following locations:
 - (1.) Uffelman Elementary
 - (2.) Baxter Elementary to be held at CMS
 - (3.) Cane Creek, Park View, and Sycamore Elementary to be held at Park View Elementary
 - (4.) Burks Middle for 5th and 6th grade ONLY
 - b. June 10 – July 9, 2009 – Credit Recovery at CHS, MHS, and UHS

- c. June 10 -30, 2009 and July 8 – 22, 2009 – Virtual H.S. Lab/Credit Advancement only at CHS, MHS, & UHS
 - d. June 8 – July 2, 2009 – Foundations II at CHS
 - e. June 8 – July 2, 2009 – Middle School at ATMS
4. Consider approval of the 2009-2010 Local Consolidated Application for Federal Funding (Title I.A., II.A., II.D., III.A., IV.A., and V.A.), as submitted.
 5. Consider approval to extend the not to exceed amount of \$10,000 (previously Board approved at the June 28, 2007, Board meeting as Agenda Item II.C.) by an additional \$5,000 related to the Willy Phillips' Will that bequeathed monies to MHS for a scholarship.
 6. (Consent Agenda item I.F.6 was removed for discussion.)
 7. Consider approval of the Memorandum of Agreement as ratified by Putnam County Education Association (PCEA).

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.A.1., Insurance Recovery - Jere Whitson Elementary Project Update, and recognized Allen Hill, Upland Design Group, Inc. – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the Jere Whitson Elementary Project Update:

- Project on schedule and making progress
- Project Progress meeting scheduled for Wednesday, May 13, 2009
- Requesting approval of plaque layout (Agenda Item II.A.2.)

Dr. **Airhart** stated the Board had a choice between plaque layouts Agenda Exhibit II.A.2.a. or II.A.2.b.

ACTION: (II.A.2.b.) Mr. **CRABTREE** made a motion to approve *Jere Whitson Elementary Reconstruction* plaque layout, as submitted on Exhibit II.A.2.b. listing both current and former board members. Mr. **MAYNARD** seconded the motion. Motion carried.

ACTION: (II.A.3. and II.A.4.) Mr. **BROWN** made a motion to approve the following payments, as submitted and recommended by Upland Design Group, Inc.:

II.A.3. Consider approval of payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$6,349.87 for architectural services relative to the Jere Whitson Elementary School Renovation Project to be paid from 177-91300-304, Architects.

II.A.4. Consider approval of payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$454,896.72 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$23,941.92 for retainage withheld for a total amount of \$478,838.64 for application payment #006 relative to the Jere Whitson Elementary School renovation project to be paid from 177-91300-706, Building Construction.

Dr. **JORDAN** seconded the motion. Motion carried.

Dr. **Airhart** recognized Jerry Boyd, Technology Supervisor, to address Agenda Item II.A.5. and Mr. **Boyd** briefly reviewed and recommended the infrastructure goods and services, as submitted.

ACTION: (II.A.5.) Mr. **BROWN** made a motion to approve data infrastructure goods and services to be provided by Beacon Technologies utilizing the existing Metropolitan Government of Nashville and Davidson County contract #15480 (RFP#03-178) for the installation and deployment of data infrastructure wiring and components for the Jere Whitson Elementary School Renovation Project to be paid from 177-91300-399, Other Contracted Services. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **Hill** recommended approval of Agenda Item II.A.6. and II.A.7., as submitted.

ACTION: (II.A.6. and II.A.7.) Mr. **BROWN** made a motion to approve:

II.A.6. Change Order #04 from Mid-State Construction – Cookeville, Tennessee to meet the requirements of the State Fire Marshall and to replace cabinetry that was removed to allow for total asbestos abatement of the existing tile in the total amount of \$33,215.00 to be paid from 177-91300-706, Building Construction.

II.A.7. Architect’s Supplemental Instructions to incorporate the work described to be paid from Project Contingency funds with a remaining balance of \$2,125.00.

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.A.8, Discuss appraisal of the privately owned property adjacent to Jere Whitson Elementary, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the property adjacent to Jere Whitson Elementary:

- Appraisal completed by Joseph C. Mullins – Cookeville, Tennessee
- To enter this property, you must drive thru Jere Whitson Elementary.
- Owner deceased
- Family owners willing to sell the property to Putnam County Schools.
- If property were to be purchased, it would be with PCMS sale funds.
- Not determined yet if building would be used or removed to utilize space for more available parking.
- Property appraisal amount of \$79,500

The Board briefly discussed the purchase of the property adjacent to Jere Whitson Elementary.

Dan Rader, Board attorney, stated if the Board decided to purchase the property, he recommended a title search be done; deed be prepared to insure that everything was in order with respect to ownership.

ACTION: (II.A.8.) Mr. **MAYNARD** made a motion to enter into a contract with the Davis heirs for the privately owned property adjacent to Jere Whitson Elementary for the appraisal amount of \$79,500 subject to approval of the title search.

Dr. **JORDAN** seconded the motion. Motion carried.

ACTION: (II.A.8.) Mr. **MAYNARD** made a motion to approve payment to Joseph C. Mullins, Mullins Land & Appraisal Company – Cookeville, Tennessee, in the amount of \$350.00 for the appraisal of the privately owned property adjacent to Jere Whitson Elementary to be paid from 177-91300-399, Other Contracted Services. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1., New South PreK-8 Project Update, and recognized Margaret Butler, Cockrill Design & Planning – Knoxville, Tennessee.

Ms. **Butler** stated the following regarding the New South PreK-8 Project Update:

- Site Development Package 95% complete
- Final walk-thru and punch list review on Tuesday, May 12, 2009, at 9:00 AM
- Building Package has a mandatory pre-bid meeting on Tuesday, May 12, 2009, at 1:00 PM
- Currently twelve (12) potential bidders
- Bid date opening scheduled for Thursday, May 28, 2009, at 1:00 PM
- Recommended approval of Agenda Items II.B.1.b. – II.B.1.g.

ACTION: (II.B.1.b. – II.B.1.g.) Mr. **BROWN** made a motion to approve Agenda Items II.B.1.b. – II.B.1.g., as follows:

- b. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$339.85 for consultant reimbursable expenses relative to the Prescott South Elementary and Middle School project, to be paid from 179-91300-304-NEWK8, Architects.
- c. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$1,762.51 for consultant reimbursable expenses relative to the Prescott South Elementary and Middle School project, to be paid from 179-91300-304-NEWK8, Architects.
- d. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$83,750 for professional architectural services relative to the additional redesign services for the Prescott South Elementary and Middle School project, to be paid from 179-91300-304-NEWK8, Architects.
- e. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$2,500.00 for consultant reimbursable expenses relative to the Prescott South Elementary and Middle School project, to be paid from 179-91300-304-NEWK8, Architects.
- f. Consider approval of payment to GeoServices, LLC – Seymour, Tennessee for geotechnical services performed between March 1, 2009, and March 28, 2009, in the amount of \$701.00 relative to the Prescott South Schools project to be paid from 179-91300-308-NEWK8, Consultants.

- g. Consider approval of payment to Bass, Berry and Sims – Nashville, Tennessee in the amount of \$1,200.00 for legal services related to the Prescott South School project through March 25, 2009, to be paid from 179-91300-331-NEWK8, Legal Services.

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2.a., New Algood Elementary Project Update, and recognized Margaret Butler, Cockrill Design & Planning – Knoxville, Tennessee.

Ms. **Butler** stated the following regarding the New Algood Elementary Project Update:

- Site visit today
- Project approximately 70% complete
- Roofs on
- Inside work being done
- Substantial Completion date of July 18th
- Contractor stated today that they were planning to complete on May 15th
- Recommended approval of Agenda Items II.B.2.a. – II.B.2.g., as submitted.

ACTION: (II.B.2.b. – II.B.2.g.) Mr. **BROWN** made a motion to approve following Agenda Items II.B.2.b. – II.B.2.g., as recommended by Cockrill Design & Planning:

- b. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$15,747.73 for professional architectural services and reimbursable expenses relative to the Algood Elementary School project through March 31, 2009, to be paid from 179-91300-304-ALGOO, Architects.
- c. Consider approval of payment to GeoServices, LLC – Seymour, Tennessee for geotechnical services performed between March 1, 2009, and March 31, 2009, in the amount of \$2,676.00 relative to the Algood Elementary School project to be paid from 179-91300-308-ALGOO, Consultants.
- d. Consider approval of payment to Beacon Technologies, Inc. – Nashville, Tennessee in the amount of \$17,722.33 for data/voice infrastructure installation and deployment services for the Algood Elementary School project completed through April 30, 2009, to be paid from 179-91300-399 ALGOO, Other Contracted Services.

- e. Consider approval of payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$1,014,081 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$53,372.69 for retainage withheld for a total amount of \$1,067,453.93 for application payment #008 relative to the Algood Elementary School project to be paid from 179-91300-706-ALGOO, Building Construction.
- f. Consider approval of Mid-State Construction’s PCO #16 for additional asphalt paving at the main entry in the amount of \$1,547.28 to be paid from the project’s Contingency Allowance.
- g. Consider approval of Mid-State Construction’s PCO #17 for miscellaneous site costs in the amount of \$1,222.86 to be paid from the project’s Contingency Allowance.

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2.h, Discuss the following remaining bid alternates:

- (1.) Alternate #2 – two exterior classrooms in courtyard (\$41,623)
- (2.) Alternate #7 – HVAC in egress stairways (\$20,044)

Ms. **Butler** briefly reviewed Alternate #2 and #7 and the Board reviewed and addressed specific questions regarding the two alternates.

ACTION: (II.B.2.h.) Mr. **MAYNARD** made a motion to approve Alternate #2 – two exterior classrooms in courtyard in the amount of \$41,623 for the New Algood Elementary School. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.3.a., Baxter Elementary School Flooring Replacement Project; and recognized Margaret Butler, Cockrill Design & Planning – Knoxville, Tennessee.

Ms. **Butler** stated the following regarding the Baxter Elementary School Flooring Replacement Project:

- Recommended payment to Environmental Consulting Resources, LLC – Nashville, Tennessee for asbestos abatement specifications
- Recommended the low bidder, Mid-State Construction Company, Inc. – Livingston, Tennessee
- Recommended approval of the Notice to Proceed

ACTION: (II.B.3.a. – c.) Mr. **BROWN** made a motion to approve the following regarding the Baxter Elementary School Flooring Replacement Project:

- a. Consider approval of payment to Environmental Consulting Resources, LLC – Nashville, Tennessee in the amount of \$2,400.00 for asbestos abatement specifications relative to the Flooring Replacement for the Baxter Elementary School project to be paid from 141-72620-399-TILE, Other Contracted Services.
- b. Consider approval of the Baxter Elementary School Flooring Replacement bid from the low bidder, Mid-State Construction Company, Inc. – Livingston, Tennessee, in the base bid amount of \$81,700.00.
- c. Consider approval of the Notice to Proceed with Mid-State Construction Company, Inc. – Livingston, Tennessee for the Baxter Elementary School Flooring Replacement.

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.4.a., Cane Creek Elementary School Flooring Replacement Project; and recognized Margaret Butler, Cockrill Design & Planning – Knoxville, Tennessee.

Ms. **Butler** stated the following regarding the Cane Creek Elementary School Flooring Replacement Project:

- Low bidder, Battles & Battles Tile, Inc. – Knoxville, Tennessee, did not complete all required bidding documents.
- Recommended approval of lowest qualified bidder, Mid-State Construction, Inc. – Livingston, Tennessee

ACTION: (II.B.4.a. and b.) Mr. **BROWN** made a motion to approve the following regarding the Cane Creek Elementary School Flooring Replacement Project:

- a. Consider approval of the Cane Creek Elementary School Flooring Replacement Project bid from the lowest qualified bidder, Mid-State Construction, Inc. – Livingston, Tennessee, in the base bid amount of \$83,600.00.
- b. Consider approval of the Notice to Proceed with Mid-State Construction, Inc. – Livingston, Tennessee for the Cane Creek Elementary School Flooring Replacement Project.

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.5., Sycamore Elementary School Flooring Replacement Project, and recognized Margaret Butler, Cockrill Design & Planning – Knoxville, Tennessee.

Ms. **Butler** stated the following regarding the Sycamore Elementary School Flooring Replacement Project:

- Over the past few months, reviewed the pros and cons regarding this flooring matter
- Recommended approval of First Response, Inc. – Goodlettsville, Tennessee - Change Order #03 for extending the contract time by 365 calendar days
- New Substantial Completion date of July 18, 2009
- Allows First Response, Inc. to go back this summer after students are gone and complete the refinishing on the floor
- Recommended having professional services review to determine finish work product

Dan Rader, Board Attorney, stated the following regarding the flooring issue:

- Issue complex
- Initially Tarkett, tile manufacturer, acknowledged that the Sycamore flooring was defective.
- Original agreement was to replace the tile.
- Since that time, Tarkett changed their position.
- First Response, Inc. has been very good to work with on this project.
- After Tarkett changed their position, there was an issue as to whether the correct finish had been done on the tile.
- Tarkett ask not to replace the floor but to try the finishing process again.
- Discussion was to allow that to happen; keep the retainage; and to let the floor be used for a year.
- At the end of the year, if it were satisfactory and determined to be the finish and not the defective tile, then everyone would be happy.
- After a year, if the same problems existed and a professional had reviewed the work product and determined that the tile was still defective, the tile would need to be replaced.

Mr. **McCORMICK** asked if a professional could look at the tile prior to refinishing as well as after completion of the refinishing and Ms. **Butler** stated that could be arranged.

ACTION: (II.B.5.a.) Mr. **BROWN** made a motion to approve Change Order #03 for extending the Contract Time by 365 calendar days, setting the new Substantial Completion date as July 18, 2009, and adding stipulations to the work as noted in the attached Cockrill Design & Planning memo (A Flooring Replacement for Sycamore Elementary) dated April 29, 2009. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.6.a., Old Algood School Update, and recognized Allen Hill, Upland Design Group – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the Old Algood School Update:

- Project underway
- Documents to be completed approximately the end of May

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.7.a., Park View Elementary School (PVES) Air-Conditioning Project, and recognized John Magura, Construction Manager.

Mr. **Magura** stated the following regarding the PVES Air-Conditioning Project:

- Last month, the Board instructed him to get a proposal from a design firm for Park View Elementary Air-Conditioning Project.
- Received two quotes
- Recommended entering into agreement with Maffett Loftis Engineering – Cookeville, Tennessee

ACTION: (II.B.7.a.) Mr. **MAYNARD** made a motion to approve entering into an agreement with Maffett Loftis Engineering – Cookeville, Tennessee for Mechanical and Electrical Design Services for Park View Elementary School Gym Air Conditioning in the total amount of \$7,240.00. 141-72620-399, Other Contracted Services. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C., Policies, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding Agenda Item II.C., Policies:

- Policies II.C.1. – 6.
 - Principals held work session to review policies.

- Instructed them to address any issues regarding policy with the use of online learning classes
- These six (6) policies have been adjusted to address those needed changes.
- Also, reviewed consistency in the honors program

ACTION: (II.C.1. – 7.) Mr. **BROWN** made a motion to approve the following policies on first and final reading, as submitted:

1. Deleting Policy 4.203, Advanced College Placement.
2. Policy 4.205, Enrollment in College Level Courses
3. Policy 4.209, Alternative Credit Options
4. Policy 4.600, Grading System
5. Policy 4.602, Class Ranking
6. Policy 4.604, Accelerated Advanced Credit
7. Policy 5.6001, Staff Dress Code

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.D., 2008-2009 Budget Update and Quarterly Report, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding Agenda Item II.D., 2008-2009 Budget Update and approval of Quarterly Report:

- Requested Mark McReynolds to review the Quarterly Report

Mr. **McReynolds** briefly reviewed the Quarterly Report noting as a system we had done very well in reducing our costs by early freezing of expenditures; implementing furlough days; starting energy savings contest; and the diesel fuel cost coming in less.

ACTION: (II.D.) Mr. **MAYNARD** made a motion to approve the Quarterly Report, as submitted. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr., **McCORMICK** stated the Board would address Agenda Item II.E., Pilot Proposal for Staggered Start Schedule for Cookeville and Algood schools, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding Agenda Item II.E., Pilot Proposal for Staggered Start Schedule for Cookeville and Algood schools:

- Originally looked at Staggered Start Time for the entire county
- Starting elementary schools first and middle and high schools second

- Offset some of expenses through transportation cost (buses and personnel who drive the buses)
- Put proposal online to provide opportunity for comment
- Biggest savings as far as bus routes is in the Cookeville area not in the outlying areas.
- Terry Randolph, Transportation Supervisor, had meet with four (4) different Transportation Supervisors from around the state using staggered start schedules.
- Spoke with several different directors utilizing staggered start schedules.
- All directors stated the biggest savings was in having fewer buses therefore not as many routes.
- Bringing this to the Board again as a way to keep from taking nineteen (19) teacher assistants out of the budget in an effort to protect what goes on in the classroom.

The Board briefly discussed questions regarding the issues surrounding the Pilot Proposal for Staggered Start Time and requested Mr. Randolph be contacted to be able to have their questions addressed.

(Agenda Item II.F. was deleted from the agenda.)

Mr. **McCORMICK** stated the Board would address Agenda Item II.G., Consider approval of the following certified teacher **GAINING TENURE**: Christina Martin – School Psychologist., and recognized Dr. Airhart.

Dr. **Airhart** stated this was just an oversight previously and needed to be approved at this time.

ACTION: (II.G.) Mr. **CRABTREE** made a motion to approve the following certified teacher **GAINING TENURE**: Christina Martin – School Psychologist. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.H., TLN Report, and recognized Eric Brown.

Mr. **BROWN** stated the following regarding the TLN Report:

- Senate Bill 72 - to relax the probation regarding Special School Districts
- Allows conversations to begin at the community level to look at the possibility of converting existing school systems to Special School Districts that would look at taxation issues later on.

Mr. **McCORMICK** stated the Board would address Consent Agenda Item I.F.6., Consider approval of the agreement between Putnam County Board of Education and Overton County Board of Education for services to students of Wilson K-8 Elementary, and recognized Vern Crabtree.

Dr. **Airhart** stated the following regarding the agreement between Putnam and Overton County Boards of Education for services to students of Wilson K-8 Elementary:

- Issue has become a controversial item.
- Group of students who have attended Monterey High School for fifty-years from Wilson K-8.
- About 11/2 years ago, we were looking carefully at students in our system from out of county.
- Question would come to her repeatedly about the Wilson County students.
- Had the time a verbal agreement had been in place.
- In 2008-09, a written agreement was put in place.
- Written agreement has been in place for a year.
- Has become controversial since we have had a reduction in force.
- Overton County provides transportation.
- Still allowing this group and not another group to attend Putnam County Schools.
- If not approved, we would lose about sixty (60) students resulting in a loss of teachers.

Mr. **CRABTREE** stated the following regarding the agreement between Putnam and Overton County Boards of Education for services to students of Wilson K-8 Elementary:

- Overton County needs to allow funding to follow those children from their county who attend Monterey High School.
- Overton County has rejected that idea.
- Asking for a fair practice for everyone.

The Board had a lengthy discussion regarding the pros and cons of the Overton County issue.

ACTION: (I.F.6.) Mr. **McCORMICK** made a motion to approve the agreement between Putnam County Board of Education and Overton County Board of Education for services to students of Wilson K-8 Elementary for another year. Mr. **MAYNARD** seconded the motion.

The following roll call vote was taken:

Mr. Maynard – Yes

Mr. Brown – Yes

Mr. Crabtree – No

Mr. McCormick – Yes

Dr. Jordan – Yes

Motion carried.

Mr. **McCORMICK** stated the Board would discuss again Agenda Item II.E., Pilot Proposal for Staggered Start Time, and recognized Terry Randolph, Transportation Supervisor.

Mr. **RANDOLPH** stated the following regarding Agenda Item II.E., Pilot Proposal for Staggered Start Time for Cookeville and Algood students:

- Every bus route will not be doubled.
- Spoke to transportation supervisors in Chattanooga, Lebanon, Knox County, and Bounty County which are all utilizing staggered start time
- Savings of ½ million with staggered start time
- Save the purchase of five (5) buses next year by removing one at ParkView, Northeast, Jere Whitson, and two other routes in Bangham and Baxter

Mr. **MAYNARD** asked if the state had approved extending the life of buses and Dr. **Airhart** stated it had not been approved to date.

ACTION: (II.E.) Mr. **CRABTREE** made a motion to approve the Pilot Proposal for Staggered Start Time for Cookeville and Algood students, as submitted. Dr. **JORDAN** seconded the motion.

The Board briefly discussed the following issues:

- Other routing issues regarding the staggered start time
- Bus drivers being paid for five (5) hours per day but not all routes resulting in five hours of work every bus driver

ACTION: (II.E.) After Board discussion, the following roll call vote was taken:

Dr. Jordan – Yes

Mr. McCormick – Yes

Mr. Crabtree – Yes

Mr. Brown – Yes

Mr. Maynard – No.

Motion carried.

ACTION: Mr. **BROWN** made a motion to adjourn. Mr. **MAYNARD** seconded the motion. Motion carried.

The Board adjourned at 6:15 PM.

Date

Chairman

Director of Schools