

**MINUTES**  
Putnam County Board of Education  
April 2, 2009

**MEETING CALLED TO ORDER**

The Putnam County Board of Education met at the Board of Education Building – Cookeville, Tennessee on Thursday, April 2, 2009. Chairman David McCormick convened the meeting at 4:00 PM.

<b>PRESENT.....5</b>	<b>ABSENT.....1</b>
Vern Crabtree	Eric Brown
Robert Hargis	
Ray Jordan	
Jerry Maynard	
David McCormick	

Mr. **McCORMICK** stated the Board would address approval of the agenda and recognized Dr. Kathleen Airhart, Director of Schools, with clarifications to the agenda.

Mr. Maynard requested to add as Agenda Item II.B.1.g., Discuss Pre-qualifying sub-contractors for building projects.

Dr. Airhart made the following clarification to the agenda:

- Consent Agenda items I.F.3. and I.F.4. backup exhibit labeling reversed
- Agenda Item II.D. – Add Kristie Maxwell to the gaining tenure list
- Agenda Item II.G. - Delete TLN Report

**ACTION:** Mr. **CRABTREE** made a motion to approve the agenda, as amended. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** recognized Dr. Airhart with announcements.

Dr. **Airhart** made the following announcements:

- Recognized, congratulated and presented the *I Make A Difference Award* to Barbara Huddleston, Cookeville High School (CHS) math teacher, who

had generously donated four (4) Promethean Boards (interactive white boards) to CHS math teachers, to help with math classroom teaching

- Recognized and congratulated the following Building Level Teachers of the Year:

Beverly Perry	Adult High
Erin Lynch	Algood K-4
Patience Cannon	Algood 5-8
Tammy Salada	Avery Trace Middle
Nick Crabtree	Baxter Elementary
Janet Raines	Burks Middle
Josie Heady	Cane Creek Elementary
Linda Fox	Capshaw Elementary
Kathleen Sullivan	Cookeville High
Vickie Dillehay	Cornerstone Middle
Faith Sample	Dry Valley
Mallorie Johnson	Jere Whitson Elementary
Elisabeth Jones	Monterey High
Melissa Kelly	Northeast Elementary
Rhonda West	ParkView Elementary
Karen Cox	Prescott Central Middle
Thesa Saylor	Sycamore Elementary
Carla Vaughn	Uffelman Elementary
Marsha Bowman	Upperman High

- Recognized and congratulated the following System Level Teachers of the Year:

Nick Crabtree	Baxter Elementary
Karen Cox	Prescott Central Middle
Elisabeth Jones	Monterey High

- Recognized Sharon Griggs, Curriculum Supervisor 5-12, with an announcement

Ms. **Griggs** recognized the following high school delegates that participated in the Student Congress on Policies in Education (SCOPE):

Cookeville High	William C. Ryan and Audrey L. Jackson
Monterey High	Kenny Walker and Taylor Bowman
Upperman High	Shannen Leahy and Dillard Elrod

- Recognized Wayne Shanks, CHS principal, and Laura Carter, CHS teacher, with an announcement

Mr. **Shanks** and Ms. **Carter** recognized the following CHS students who placed second in the 2009 Academic World Quest Tennessee Championship:

- Team #1 – Alex Miller, Tammy Tu, Kara Maynard, and Marija Sidrys
- Team #2 – Staci Hunter, Caroline Moore, Bill Ryan, and Morgan Franklin
- Team #3 – Luke Liska, Jordan Robinson, Evan Betterton, and Sarah Gray
- Recognized Wayne Shanks, CHS principal, and Mindy Odom, CHS Lady Cav's basketball coach

Mr. **Shanks** and Ms. **ODOM** recognized and congratulated the following CHS Lady Cavs Basketball Team for their 2008-2009 accomplishments as District Tournament winners, Regional Champions, and placing at the State Tournament: Sloan Barnes, Marianne Borden, Erin Helton, Kelsey Odle, Amanda Randolph, Sarah Bumbalough, Tara Cunningham, Julie Brooks, Taylor Hess, Tationia Johnson, Tracy Johnson, Kaylee Mills, Hallie Edgington

- Recognized and congratulated Katie Clark, 9<sup>th</sup> grade CHS FFA student, who received the Middle Tennessee Star Greenhand Award, the highest honor a freshman can earn in FFA

Dr. **Airhart** continued with the following announcements:

- Noted Monthly Energy Savings Report for February 2009
- Requested to move the July Board meeting from July 2 to July 9, 2009, and the Board agreed to the meeting date change
- Noted Academic Banquet at Tennessee Tech University on April 27, 2009, at 7:00 PM

Mr. **McCORMICK** stated the Board would address approval of the Minutes.

**ACTION:** Mr. **CRABTREE** made a motion to approve the Minutes of the Regular Board Meeting – Thursday, March 5, 2009 @ 4:00 PM. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address approval of the Consent Agenda; and asked if the Board had any item they would like removed for discussion.

**ACTION:** (I.A.1. – I.F.5.) Mr. **CRABTREE** made a motion to approve the following Consent Agenda, per the recommendation of the Director of Schools, and as amended:

**I. Consent Agenda**

**A. Approval of Purchases/Payments**

1. Consider approval of payment to UniFirst Corporation – Cookeville, Tennessee in the total final payment amount of \$1,178.04 with the \$386.04 for services to be paid from 141-72710-329 and the \$792.00 for unreturned uniforms to be paid from 141-72620-329.

**B. Bids**

**1. Permission to Bid**

a. System-wide Bids

- (1.) Air Filters
- (2.) Light Bulbs
- (3.) Transportation: Petroleum Products, Automotive Parts, and Bus Tires
- (4.) Paint
- (5.) Fire Suppression
- (6.) Fire Alarm Inspection
- (7.) Pest Control
- (8.) Sprinkler Inspection & Testing
- (9.) Copy Paper
- (10.) Disposable Paper
- (11.) Carpet
- (12.) Emergency & Exit Lights

**2. Bid Approval**

- a. Consider approval of the Walk-In Freezer and two (2) replacement condensing units for Jere Whitson Elementary from the low bidder, Mobile Fixture - Nashville, Tennessee in the total amount of \$27,118.42 to be paid from 178-73100-710JEREW, funds from the sale of Prescott Central Middle School.

- b. Consider approval of the Refill Furnishings bid for Algood Schools from the lowest and/or best bidder and approval to purchase refill furnishings for the Algood Schools to be paid from 179-91300-711ALGOO, as submitted on the bid tally sheet.

**C. Budget Amendments/Line Item Transfers**

- 1. Consider approval of the following General Purpose School Budget Amendment, Fund 141, as submitted:
  - a. To budget for donation to Social Skills Camp Summer School Program
- 2. Consider approval of the following General Purpose School Line Item Transfers, Fund 141, as submitted:
  - a. To reallocate transportation funds for additional expenses in vehicle parts
  - b. To reallocate curriculum funds to cover cost of printing Kindergarten Handbooks for Spring Registration
  - c. To reallocate funds for LEAPS
- 3. Consider approval of the following Federal Projects Budget Amendments, Fund 142, as submitted:
  - a. To better expend Carl Perkins Grant funds that were awarded to Putnam County Schools for the 2008-09 school year
  - b. To utilize Title I.A. (101Burks) funds more effectively
  - c. To reallocate Title I.A. funds due to less funds being received from the State Department of Education than originally estimated
  - d. To reallocate Title II.A. (301) funds to cover salaries
  - e. Consolidated Administration (011) to provide contribution from Title II.A., Title II.D., Title III., Title IV., and Title V

- f. Title II.D. (231) to transfer funds into Title I.A. (011) Consolidated Administration as requested by the State Department of Education
  - g. Title III.A. to contribute to the Consolidated Administration as requested by the State Department of Education
  - h. Title II.A. (201) to transfer funds to Title II.A. from Title V. to pay for professional development
  - i. Title V. (501) to transfer funds back to Title II.A. to pay for professional development
  - j. Title V. (501) to contribute to the Title I. Consolidated Administration budget
  - k. Title IV. (411) to contribute to the Title I. Consolidated Administration budget
4. Consider approval of the following Federal Projects Line Item Transfer, Fund 142, as submitted:
- a. To reallocate funds for 21<sup>st</sup> Century Grant

**D. Consider approval of the Overnight/Out-of-State Field Trip Report, as submitted.**

**E. Consider approval of the Grant Report, as submitted.**

**F. Other**

- 1. Consider approval of the Science Textbook Adoption, as submitted.
- 2. Consider approval of the quote from Tamara Beckman, CPA, for the audit contract of school activity funds for the year ending June 30, 2010, in the total amount of \$10,000 to be paid from 141-72310-305.
- 3. Consider approval of the agreement with Nine Yards Lawn Care – Cookeville, Tennessee to complete three (3) mowings per month (April, May, and June) @ \$2,300 per mowing in the total amount of \$20,700 to be paid to be paid

from 141-72620-399, Other Contracted Services, at the following locations: Baxter Elementary, Cornerstone Middle (includes mowing of all sports fields), Upperman High, Burks Middle, Monterey High, and Uffelman Elementary.

4. Consider for review the agreement between Putnam County Board of Education and Overton County Board of Education for services to students of Wilson K-8 Elementary for the 2009-10 school year. (Will be placed on May Agenda for approval.)
5. Consider approval to authorize placement of free bumper stickers from the United States Environmental Protection Agency on all Putnam County school buses stating *“Avoid Idling Young Lungs at Work”*.

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.A.1., Insurance Recovery - Jere Whitson Elementary Project Update, and recognized Allen Hill, Upland Design Group – Knoxville, Tennessee.

Mr. **Hill** stated the following regarding the Jere Whitson Elementary Project Update:

- Construction progress proceeding on schedule
- Brick work started
- Presented color selections noting Jere Whitson staff involved in selection
- Recommended payment of items II.A.2. and II.A.3.
- Project progress meeting next week

**ACTION:** (II.A.2. and II.A.3.) Mr. **MAYNARD** made a motion to approve Agenda Items II.A.2. and II.A.3., as follows:

- Payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$290,336.38 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$15, 280.87 for retainage withheld for a total amount of \$305,617.25 for application payment #005 relative to the Jere Whitson Elementary School renovation project to be paid from 177-91300-706, Building Construction.
- Payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$4,535.62 for architectural services relative to the Jere Whitson Elementary School Renovation Project to be paid from 177-91300-304, Architects.

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1., New South PreK-8 Project Update, and recognized Aaron Miller, Cockrill Design and Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New South PreK-8 Project Update:

- Site Development Package nearing the end
- Setting another site visit to check for substantial completion
- Next phase of project – building project
- Within about two (2) weeks of completion of the redesign incorporating geothermal and auditorium expansion
- Rebidding documents ready to be issued middle of April
- Bid date opening middle of May
- Bring bid recommendation for contract selection 1<sup>st</sup> of June
- Hopefully, start digging foundation 2<sup>nd</sup> week of June

Mr. **MAYNARD** stated it was his understanding that some of the contractors interested in the project had stated that they could expedite construction of this building and maybe open the facility in the Fall of 2010.

Mr. **Miller** stated they were planning to bid the project with an alternate to open the entire facility in the Fall of 2010.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1.b. – II.B.1.f.

**ACTION:** (II.B.1.b. – II.B.1.g.) Mr. **HARGIS** made a motion to approve the following agenda items, as submitted:

- b. Consider approval of payment to Bass, Berry, and Sims – Nashville, Tennessee in the amount of \$4,000 for legal services related to the Prescott South School Project through February 23, 2009, to be paid from 179-91300-331-NEWK8, Legal Services.
- c. Consider approval of payment to GeoServices, LLC – Seymour, Tennessee for geotechnical services performed between January 4, 2009, and February 28, 2009, in the amount of \$770.00 relative to the Prescott South School Project to be paid from 179-91300-308-NEWK8, Consultants.
- d. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$41,250.00 for professional architectural services relative to the additional redesign services for

the Prescott South Elementary and Middle School Project to be paid from 179-91300-304-NEWK8, Architects.

- e. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$5,221.00 for consultant reimbursable expenses from January 26 thru February 22, 2009, relative to the Prescott South Elementary and Middle School project to be paid from 179-91300-304-NEWK8, Architects.
- f. Consider approval of Cockrill Design & Planning’s proposal to provide a repeat of the bidding/negotiations phase of the Prescott South PreK-8 School Project for an hourly not-to-exceed fee equal to 5% of the 5.25% of the Cost of the Work for the overall project plus reimbursable expenses and plus consultant hourly costs in accordance with original agreement.

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1.g., Pre-Qualifying Sub-Contractors.

Mr. **MAYNARD** stated due to an unqualified sub-contractor, the Algood project had to be rebid and he did not want the Board to be in that position again.

Mr. **Miller** asked if the Board wanted to consider the general contractors and the sub-contractors or just sub-contractors.

Mr. **MAYNARD** stated both general contractors and sub-contractors should be pre-qualified and bonded.

Dan Rader, School Board Attorney, recommended John Magura, Construction Manager, and Aaron Miller work together to insure the Board had qualified bidders.

**ACTION:** (II.B.1.g.) Mr. **MAYNARD** made a motion to approve pre-qualifying both the general contractors and sub-contractors for the South PreK-8 Project. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2.a., New Algood Elementary Project Update, and recognized Aaron Miller, Cockrill Design and Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New Algood Elementary Project Update:

- Progress meeting today on site
- Construction schedule updated – looking at wrapping up the project, weather permitting, the first half of July
- Half classroom wing ready to be roofed
- Building enclosed in under roof

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2.b. – II.B.2.e.

**ACTION:** (II.B.2.b. – II.B.2.e.) Mr. **CRABTREE** made a motion to approve the following agenda items, as submitted:

- b. Consider approval of payment to GeoServices, LLC – Seymour, Tennessee for geotechnical services performed between February 1, 2009, and February 28, 2009, in the amount of \$1,334.00 relative to the Algood Elementary School Project to be paid from 179-91300-308-ALGOO, Consultants.
- c. Consider approval of payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$983,204.75 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$51,747.62 for retainage withheld for a total amount of \$1,034,952.37 for application payment #007 relative to the Algood Elementary School Project to be paid from 179-91300-706-ALGOO, Building Construction.
- d. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$15,241.37 for professional architectural services and reimbursable expenses relative to the Algood Elementary School project through February 28, 2009, to be paid from 179-91300-304ALGOO, Architects.
- e. Consider approval of extending construction contract time for the Algood Elementary School Project by seven (7) additional days due to adverse weather conditions during January 2009 based on Mid-State Construction’s request (PCO #15).

Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2.f., Consider approval of the New Algood Elementary School logo, as submitted.

**ACTION:** (II.B.2.g.) Mr. **CRABTREE** made a motion to approve the New Algood Elementary School logo, as submitted. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.3., Baxter and Cane Creek Elementary Schools Flooring Replacement Projects Update, and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the Baxter and Cane Creek Elementary Schools Flooring Replacement Projects Update:

- Progress meeting held today
- Request Board review documents and submit any changes
- Pushing to have documents completed about the same time as the PreK-8 documents are ready to go out for rebid
- Submit to Board for bid approval at the June Board meeting

**ACTION:** (II.B.3.a.) Mr. **HARGIS** made a motion to approve payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$1,500.00 for professional architectural services relative to the Flooring Replacement for the Baxter and Cane Creek Elementary Schools projects through February 28, 2009, to be paid from 141-72620-304-TILE, Architects. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.4., Old Algood School, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the Old Algood School (presently being utilized as Jere Whitson Elementary):

- Previously, building condemned for use by children
- Later, utilized by adults as the STAR Center (Materials Center) when New Algood K-8 facility opened
- After Jere Whitson Elementary School fire, received Fire Marshall permission to utilize facility after completing \$200,000 worth of upgrades
- Fire Marshall's approval was only a temporary solution until Jere Whitson could be repaired, renovated, or rebuilt.
- With temporary approval, we were agreeing to return facility back into use for training and/or storage.
- Held conversations with both local and state Fire Marshalls who had visited Old Algood School site
- State Fire Marshall gave permission for continued student use of facility after completion of some minor renovations.

- State notified us that Old Armory building being leased by Putnam County Schools (PCS) to house Adult High School (AHS) would be disposed of by October 2009 and AHS would have to be relocated.
- Use of Old Algood School:
  - Wing on the left-hand side of the building composed of ten (10) classrooms to house AHS and GED Program
  - Alternative School would be housed in the following areas providing the ability to house more students in need of that program:
    - Long, curved hallway on the back wall portion of building composed of seven (7) classrooms and three (3) office spaces
    - Front portion of the building composed of library, computer lab, cafeteria, gym, home economics room and offices
  - GED-17 Program could be housed in downstairs area of the right-hand side of the building
- Preliminary items to be upgraded prior to moving in students:
  - Encapsulate stairwells off main entrance corridor going to second story classrooms with fire rated walls and doors
  - Add cross corridor walls with associated doors and hardware
  - Add fire rated ceiling to first floor corridor
  - Add smoke detectors throughout building
  - If auditorium to be utilized, we would have to abate the asbestos from the area.
- Requested permission to enter into an agreement for architectural services

**ACTION:** (II.B.4.b.) Dr. **JORDAN** made a motion to approve entering into an agreement for architectural services to prepare a plan design to renovate the Old Algood School to utilize the facility next Fall to house a larger Alternative School, an Adult High School, and both GED Programs to be paid from Prescott Central Middle School Sale funds. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.5., Park View Elementary School (PVES), and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding Park View Elementary School (PVES):

- Letter from Amy Julian, Park View PTO President, noting funds raised for the gym air-conditioning would have to be dispersed and could not be continually held in their account
- Thus, requesting permission to hire an architect to prepare specifications for the PVES gym air-conditioning

**ACTION:** (II.B.5.a. and b.) Mr. **CRABTREE** made a motion to approve hiring an architect to prepare specifications for the PVES gym air-conditioning and approve bidding the PVES gym air-conditioning. Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C., Policies, and recognized Dr. Airhart.

Dr. **Airhart** stated Policies 1.106 and 1.1061 were small suggestions from Tennessee School Boards Association; Policy 6.412 was not presently policy but only written in procedural format; and Policy 5.701 updates the policy to comply with current State guidelines.

**ACTION:** (II.C.1., 2., 3., and 4.) Mr. **MAYNARD** made a motion to approve the following policies on first and final reading, as submitted:

- Policy 1.106, Code of Ethics
- Policy 1.1061, Code of Ethics (changing policy title to *Effective Boardsmanship Standards*)
- Policy 6.412, Emergency Allergy Response Plan
- Policy 5.701, Substitute Teachers

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.D., Approval of certified personnel **GAINING TENURE**, noting Kristie Maxwell had been added to the list at the beginning of the meeting.

**ACTION:** (II.D.) Mr. **CRABTREE** made a motion to approve the following certified personnel **GAINING TENURE:** Elizabeth Allison, James Andrews, Melissa Apicelli, Michelle Arbogast, Margaret Arnold-Thorne, Caren Bates, Jason Baugh, Amy Belcher, Leslie Benjamin, Elizabeth Binkley, Elizabeth Black, Robbin Boutillette, Todd Brimm, Robert Brown, Lisa Brown, Adrian Buck, Scarlett Budzilek, Mary Caneer, Amy Cantrell York, Dana Carr, Robert Childress, Stacy Copeland, Korie Cravens, Mary Davis, Jeremy DeBord, Casey Garrison, Lura Hawkins, Nathan Hickman, Jason Holcomb, Stefanie Carol Janko, Marta Johnson, Emily Jones, Valerie Kirby, Karen Mackie, Jodi Marek, Kristie Maxwell, Ali McCullough, Terri Melton, Kristie Mitchell, Kasey Nichols, Emily Nuckolls, Jeanette Oster, Kristina Penley, Ivania Perez, Beverly Phillips, Jeana Piggott, Amy Pilkington, Catherine Raines, Amanda Rawls, Marianne Rohr, Laura Shaver, Jerry Simpson, William Jonathan Smith, Melissa Smith, Candice Sparks, Autumn Stacy, Wes Stevens, Nicole Swineford, Vickie Tower, Sharon Vetter, Mark West, and Elise Windus. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.E., Budget, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the budget:

- 2007-08 Budget
  - Estimated Revenues \$67.06 million
  - Estimated Expenditures \$68.33 million
  - Additional Funding \$1.27 million
- Maintenance of Effort (MOE)
  - Local government cannot appropriate less money from one year to the next without an associated decrease in students in enrollment. MOE calculation is total local allocation of combined property and sales tax.
  - *“No LEA shall submit a budget to the local legislative body that directly or indirectly supplants or proposes to use state funds to supplant any local current operation funds.” (TCA49-2-203)*
  - Local MOE Shortfall
    - 2006-07 \$39,992
    - 2007-08 \$503,740
    - 2008-09 \$770,283
- Reviewed Graphs for Local and State Revenues for 2006-07 thru 2009-2010
- What We Don't Know
  - BEP final allocation
  - Sales tax revenue
  - Property tax (penny rate)
  - Insurance Premiums (Property, Liability, Worker's Compensation)
  - Pending grant applications

- Personnel Related Increases \$1,087,700
  - Certified and Support Staff
    - Salary step increase
      - \$330,000 Certified
      - \$199,999 Non-certified
    - 7% State medical insurance increase - \$542,000
    - 44% Unemployment Compensation increase - \$16,700
    - **Certified** - Add one (1) Principal (New Algood) - \$75,000
    - **Non-Certified** (\$81,000)
      - Add one (1) Administrative Assistant – Grants Department
      - Add one (1) Maintenance Worker (level 2)
  - **Certified** Expected Growth
    - Core teachers – 3 elementary, 0 middle, 2 high school
  - **Certified** Personnel Related Changes
    - Shift one (1) PE position PCMS to Algood
    - Shift 2.5 MS Technology to CTE at CHS/UHS/DVAS
    - Shift 2.5 MS positions to DVAS (LA/Math/Virtual)
    - Shift .8 MS music position to UHS
    - Shift 4-5 elementary positions
    - Shift HS classes with less than 20 – Virtual or Early Bird
  - **Certified** Personnel Related Decreases – \$569,700
    - Decrease two (2) assistant principals
    - Decrease CTE Supervisor
    - Decrease five (5) total teachers
    - Decrease supplements

- **Non-certified** Personnel Related Decreases - \$1,420,000
  - Two (2) clerical (.4 VR/.6 Transportation/.5 CTE/.5 SPED)
  - 10 teacher assistants
  - Cafeteria monitors (February 2009)
  - Custodial Staff (March 2009)
- Required Non-Personnel Increases - \$1,041,700
  - Inflationary Increase
    - Insurance                    10% +Algood
      - Building, Liability, Workman's Comp
  - Utilities
    - Natural Gas                20% +Algood
    - Electricity                15% +Algood
    - Water                        Add Algood
- Non-Personnel Increases - \$80,000
  - Copier, phone, internet, postage expenses – add Algood
  - Custodial contract – all schools + new Algood
  - Travel                        46 cents to 54 cents
  - SW phone service
  - Membership expenses
  - Lubricants, Tires, Vehicle parts
- Non-Personnel Increases - \$999,200
  - Custodial contract – all schools + new Algood
  - Power School – attendance program
  - Virtual High School match
- Non-Personnel Decreases - \$576,100
  - 20% Instructional Supplies and Materials
    - Teacher allowance \$300 to \$200
  - 20% Equipment (all categories)
  - 20% Office Supplies
  - 30% Textbooks

- 50% Library Books and Periodicals
- 50% In-service/Staff Development
- 50% Evaluation and Testing
  
- Non-Personnel Decreases (\$158,200)
  - Laundry Service
  - Mowing Contract
  - Custodial Supplies
  - SPED van rentals
  - Refund to applicants
  
- Stimulus Funds
  - Must be used to improve student learning
  - Recommended for targeted intervention
  - More schools to receive Title funds
  - Provide funds for extension of school day/school year
  - Schools may choose to update equipment, books, materials
  - Recommended for non-recurring expenses
    - Schools may choose to replace lost personnel (TAs)
  - Will be released April and October
  - Requires tracking of expenses and associated student improvement
  
- Requests from Commission
 

▪ \$68,335,585	Proposed Budget
▪ \$67,835,585	0% expenditure increase
▪ \$67,058,382	0% reduced budget
▪ \$65,957,377	3% reduced budget
▪ \$63,660,513	5% reduced budget

**ACTION:** (II.E.2.) Mr. **CRABTREE** made a motion to approve the 2009-2010 General Purpose School Budget – Draft 1 in the total amount of \$68,335,585, as submitted, and authorize the Director to submit it to the County Commission. Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.F., Staggered School Start Time Proposal, and recognized Dr. Airhart.

Dr. **Airhart** presented the Staggered School Start Time Proposal Video that had been placed on the PCS's website noting an opportunity was available at the bottom of the website for interested parents and all concerned parties to make any comments regarding the proposal.

Mr. **CRABTREE** stated he had not received any negative calls regarding the proposal just some specific personnel concerns about how this would work for their families and thanked U.C. Daily News and Jerry Boyd, Technology Supervisor, for helping to get proposal information to the public.

Mr. **MAYNARD** asked where the funding would come from for free before and after school services for children that had been mentioned; and Dr. **Airhart** stated the funding would come mostly from stimulus monies and some State funds as system is to receive about 80% of our extended contract monies.

Dr. **Airhart** stated with all schools on the same schedule, this would apply to all areas of the county with possible exceptions to outlying areas where running double routes might be less efficient and costly.

**ACTION:** (II.F.) Mr. **CRABTREE** made a motion to approve the Staggered School Start Time Proposal, as presented. Dr. **JORDAN** seconded the motion.

The Board briefly discussed the following issues regarding the proposal:

- Cost issues surrounding possible wear and tear on the bus fleet with running double routes
- Siblings riding at different times regarding younger siblings before and after-school care
- Possible trial period
- Questioned relative savings

**ACTION:** (II.F.) Mr. **CRABTREE** amended his motion to include: *for one (1) year*. Motion failed for lack of a second.

**ACTION:** (II.F.) After Board discussion, the following roll call vote was taken:

Mr. Maynard – No  
Mr. Crabtree – Yes  
Mr. McCormick – Yes  
Dr. Jordan – Yes  
Mr. Hargis – No  
Motion failed.

(Agenda Item II.G., TLN Report, was deleted from the agenda.)

**ACTION:** Mr. **CRABTREE** made a motion to adjourn. Mr. **McCORMICK** seconded the motion. Motion carried.

The Board adjourned at 6:10 PM.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Director of Schools